

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE INTERNATIONAL HYDROGRAPHIC ORGANIZATION (IHO)**  
**AND THE UNIVERSITY OF SOUTHERN MISSISSIPPI (USM) ON THE**  
**IMPLEMENTATION AND PAYMENT PROCEDURES OF THE CATEGORY A**  
**TRAINING PROGRAMME CONDUCTED BY THE USM (COLLEGE OF SCIENCE**  
**AND TECHNOLOGY, DEPARTMENT OF MARINE SCIENCE) UNDER**  
**THE IHO CAPACITY BUILDING PROGRAMME**

- 1.1 A Memorandum of Understanding (MOU) between the Republic of Korea (ROK) and the International Hydrographic Organization (IHO) on support for the IHO Capacity Building Programme was agreed and signed on 16 June 2011. A copy is posted on the IHO website. In accordance with this MOU, ROK provides a financial contribution in order to provide long-term support for selected students to participate in the Category "A" Hydrographic Surveying Programme at the USM in the USA starting from the beginning in Academic Year (AY) 2013 – 2014 and shall be renewed annually.
  - 1.2 This MOU between the IHO and the USM is a renewal of the MOU signed on 1 August 2013 for the purpose of continuing the Category "A" Hydrographic Surveying Programme education to be conducted at the USM and for establishing the procedures for invoicing and payment of relevant expenses in accordance with this MOU. Nothing in this MOU shall bind any of the Member States of the IHO jointly or severally.
- 2. The IHO will be responsible for and commits to the following:**
- 2.1 The IHO will call for nomination of candidates for the Programme starting in August of each year through Circular Letter distributed by 30 October of the previous year.
  - 2.2 The following requirements for admission will be provided by the candidates with their application to the IHO:
    - 2.2.1 Official copy of the Test of English as a Foreign Language (TOEFL) score from Educational Testing Service (ETS) or the International English Language Testing System (IELTS);
    - 2.2.2 Official copy of the Graduate Record Examination (GRE) score from ETS;
    - 2.2.3 Official copies of degree certificates of diplomas for all previous degrees completed;
    - 2.2.4 Three letters of recommendation;
    - 2.2.5 A statement of interest;
    - 2.2.6 A resumé.



- 2.3 The successful students will be selected by 15 March each year by a joint meeting composed of representatives of the IHO and ROK in liaison with the Programme Coordinator (PC) designated by the USM. Selected candidates must then apply to the USM via the online admissions system and submit all their supporting documentation by 1 April. After reviewing and verifying the admissions information provided by each candidate, the USM will admit candidates that meet the admissions standards of the USM and issue the Form I-20 invitation (Certificate of Eligibility for Non-immigrant (F-1) Student Status - For Academic and Language Students).
- 2.4 The IHO will transfer funds to the USM via electronic wire fund transfer (instructions to be provided by USM) corresponding to the number of students admitted each year commencing AY-2018 - 2019. The funds will be used for conducting the IHO-ROK Category "A" Programme at the USM. This bank transfer will also be the basis of providing "evidence of financial support" for the admitted students.
- 2.5 The costs to be borne by the IHO include the following expenses:
- 2.5.1 Tuition and fees,
  - 2.5.2 Housing,
  - 2.5.3 Books and supplies,
  - 2.5.4 Per diem and food allowance,
  - 2.5.5 Medical insurance,
  - 2.5.6 International Programming Fee for the Category "A" Programme,
  - 2.5.7 NASA Site clearance fee,
  - 2.5.8 Other miscellaneous expenses agreed by mutual consent by 30 June each year.
- 2.6 The round-trip air tickets in economy class between the participant's country and New Orleans LA (airline code MSY) Airport or Gulfport MS (airline code GPT) Airport and a travel advance to cover one week will be provided directly by the IHO.
- 3. The USM will be responsible for and commits to the following:**
- 3.1 The Programme Coordinator (PC) or the financial administrator at the USM will confirm the receipt of transferred funds.
- 3.2 Funds will be held in a separately identifiable account within USM, will be used solely for the purposes intended under this MOU, and accounted for per University and State of Mississippi auditing regulations.
- 3.3 The PC will provide support as needed with the implementation of the IHO-ROK Category "A" Programme at the USM.



- 3.4 The PC will submit to the IHO a report on the training conducted at the end of each training year, no later than 30 September.
- 3.5 The USM will submit a detailed receipt for USM expenditures related to the program to the IHO Point of Contact by 30 September.
- 3.6 The USM will provide the IHO with a schedule of estimated costs for the following year by 30 June.
- 3.7 The USM will waive the admission application fee for IHO applicants.
- 3.8 The USM tuition charges will be the same as tuition charged to U.S. Government students in the Hydrographic Science program.

#### **4. Contacts:**

##### 4.1 For the IHO:

Name: Mustafa IPTES

Title: Director

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##### 4.2 For the USM: Programme Coordinator:

Name: Maxim F. van Norden

Title: Director, Hydrographic Science Graduate Degree Program of the USM

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#### **5. Effective Date and Amendments**

- 5.1 This MOU shall be effective from 1 August 2018 and remain in place for 60 months subject to the provision of sufficient annual funds from ROK.
- 5.2 This MOU may be amended at any time by mutual consent.
- 5.3 This MOU may be renewed after its initial period by mutual consent.
- 5.4 This MOU may be cancelled by either party with six months notice and the distribution of uncommitted funds shall be determined by mutual consent.



Dated: 01 August 2018

**For The University of Southern Mississippi**



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Gordon Cannon, Ph.D.  
Vice President for Research

Date

**For The International Hydrographic Organization**



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Dr Mathias Jonas  
Secretary-General

Date

29/05/18