# 31th SCUFN MEETING

**Te Wharewaka Centre, Wellington, New Zealand, 23-27 October 2018**

# DRAFT AGENDA and TIMETABLE

*(version 12 September 2018)*

Notes: 1) Meeting to start at **0900** at Te Wharewaka Centre on **Tuesday 23 October** and to close at **1130** on **Saturday 27 October** **2018**. Registration **from 0830** at the Centre.

 2) Names of prospective presenters of papers are given in parenthesis.

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| **Monday 22 Oct.** |  |
| **1800-2000** | **Ice Breaker** at The Arborist, 166 Willis St, Wellington |
| **Tuesday 23 Oct.** | **SCUFN-31 DAY 1** |
| **0830-0900** | **Welcome and Registration** |
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| **0900** | **Traditional Māori Opening** (mihi whakatau)**, and Welcome address by Mr Apanui Williams (Manager of Business with Māori at Land Information NZ), Hon. Eugenie Sage** (tbc)**, Minister for Land Information, Chief Executives of LINZ, GNS Science and NIWA** (tbc) |
|  | Note: At the conclusion of the formal opening and prior to the cup of tea, hosts will invite SCUFN participants to *hongi* (press noses) and *harirū* (shake hands). See: https://www.youtube.com/watch?v=39XbAjB2k-o |
| **0930** | **1. Opening and Administrative Arrangements***Doc: SCUFN31-01A List of Documents (Sec.)**SCUFN31-01B List of Participants (Sec.)**SCUFN31-01C SCUFN Membership and Observers List (Sec) - Introduction of upcoming SCUFN Members*  |
| **0950** | **2. Introduction by SCUFN Chair - Approval of Agenda – SCUFN TORs****2.1 SCUFN Chair Report (GEBCO Guidance, IOC, etc.)***Doc: SCUFN31-02.1A SCUFN Chair Report (Chair)***2.2 Approval of Agenda***Doc: SCUFN31-02.2A Agenda and Time Table (Sec.) – Reminder: deadline for nominations Chair/Vice-Chair is 23 October, Close of business***2.3 Amendments to SCUFN TORs***Doc: SCUFN31-01D Terms of Reference and Rules of Procedure (Chair/Sec) - Proposal for Amendment to Art. 2.8 of SCUFN ROPs* |
| **1010** | **3. Matters remaining from Previous Meetings****3.1 Review of Actions from SCUFN-30 and transfer to the relevant agenda items (if appropriate)***Doc: SCUFN31-03.1A List of Actions from SCUFN-30 and Status (Sec.)* *SCUFN31-03.1B Follow-up on the Actions from SCUFN30 assigned to JCUFN (Yas, tbc)* *SCUFN31-03.1C NZGB Comments and Proposals following Action SCUFN30/121 (Vaughan/Jill tbc)***3.2 Letter in Response to the Permanent Delegation of the Republic of the Philippines to UNESCO - Consequences***Doc: SCUFN31-03.2A SCUFN Letter 01/2018 Undersea Feature Names: Haidongqing Seamount, Jinghao Seamount, Tianbao Seamount, Jujiu Seamounts and Cuiqiao Hill (Chair)**SCUFN31-03.2B Reference Letter: Letter from the Permanent Delegation of the Republic of the Philippines to UNESCO***3.3 Decision making process in SCUFN – Repository of typical cases***Doc: SCUFN31-03.3A Follow-up on Action SCUFN30/08 (Roberta/Han/Chair)* |
| **1045** | **Coffee Break** *(to be confirmed)* |
| **1100** | **4. Proposals Submitted during Intersessional Period****4.1 From Ascension Island Government***Doc: SCUFN31-04.1A Proposal (1) from Ascension Island Government (Chair)***4.2 From USA, Center for Coastal & Ocean Mapping/Joint Hydrographic Center, University of New Hampshire***Doc: SCUFN31-04.2A Proposal (1) from USA, Center for Coastal & Ocean Mapping/Joint Hydrographic Center, University of New Hampshire (Chair)***4.3 From Costa Rica, Comision Nacional de Nomenclatura***Doc: SCUFN31-04.3A Proposal (1) from Costa Rica, Comision Nacional de Nomenclatura***4.4 From New Zealand, New Zealand Geographic Board (NZGB)***Doc: SCUFN31-04.4A Proposals (2 + 13 fast-track) from New Zealand, NZGB (V. Stagpoole)* |
| **1230** | **Lunch Break** |
| **1330** | **4. Proposals Submitted during Intersessional Period (continue)****4.5 From USA, NOAA***Doc: SCUFN31-04.5A Proposals (43) from USA, National Oceanic and Atmospheric Administration (Chair tbc)* |
| **1500** | **Coffee Break** |
| **1520** | **4. Proposals Submitted during Intersessional Period (continue)****4.5 From USA, NOAA (cont.)***Doc: SCUFN31-04.5A Proposals (43) from USA, National Oceanic and Atmospheric Administration (Chair tbc)***4.6 From Japan, Japanese Committee on Undersea Feature Names (JCUFN)***Doc: SCUFN31-04.6A Proposals (76) from Japan, Japanese Committee on Undersea Feature Names (JCUFN), (Y. Ohara)*Note: Deadline for nominations for position of Chair/Vice-Chair |
| **1700** | **END OF SESSION DAY 1** |

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| **Wednesday 24 Oct.** | **SCUFN-31 DAY 2** |
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| **0830** | **4. Proposals Submitted during Intersessional Period (continue)****4.6 From Japan, Japanese Committee on Undersea Feature Names (JCUFN) (cont.)***Doc: SCUFN31-04.6A Proposals (76) from Japan, Japanese Committee on Undersea Feature Names (JCUFN), (Y. Ohara tbc)***4.7 From the Republic of Korea, KHOA***Doc: SCUFN31-04.7A Proposals (3) from the Republic of Korea, KHOA (Han tbc)* |
| **1030** | **Coffee Break** |
| **1050** | **5. Liaison with Other Geographical Name Bodies****5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names***Doc: SCUFN31-05.1A Report of ACUF Activities (Trent, tbc)***5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)***Doc: SCUFN31-05.2A Report of the NZGB Undersea Names Committee (Jill Remnant tbc)***5.3 Activities of Marine Regions of interest to SCUFN***Doc: SCUFN31-05.3A Activities of Marine Regions of interest to SCUFN (P. Oset Garcia)***5.4 United Nations Group of Experts on Geographical Names (UN GEGN)***Doc: SCUFN31-05.4A UNGEGN Information Bulletin No. 54 • May 2018 (Trent/Sec tbc)* *SCUFN31-05.4B List of Naming Authorities (Sec)* |
| **1145** | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From the Republic of Palau***Doc: SCUFN31-04.8A Proposals (40) from the Republic of Palau* |
| **1230** | **Lunch Break** |
| **1330** | **4. Proposals Submitted during Intersessional Period (continue)****4.8 From the Republic of Palau (cont.)***Doc: SCUFN31-04.8A Proposals (40) from the Republic of Palau* |
| **1500** | **Coffee Break** |
| **1520** | **4.9 From China, CCUFN***Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)* |
| **1700** | **END OF SESSION DAY 2** |

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| **Thursday 25 Oct.** | **SCUFN-31 DAY 3** |
| **0830** | **4. Proposals Submitted during Intersessional Period (continue)****4.9 From China, CCUFN (cont.)***Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)* |
| **1030** | **Coffee Break** |
| **1050** | **6. Standardization of Undersea Feature Names: IHO-IOC Publication B-6***Doc: SCUFN31-06.1A* *Report and Proposals from the Generic Term Sub Group on definitions (Sub group)* *SCUFN31-06.1B* *Follow-up Action SCUFN30/106 - Report and Proposals from the Generic Term Sub Group on a general strategy and possible guidelines defining the optimal horizontal resolution between UFN (Sub group)* *SCUFN31-06.2A* *Progress report on the preparation of the draft new Edition of Publication B-6 (Secretary) – Submission to GGC XXXV (See.* [*Doc. GGC35-5-1.1*](https://www.iho.int/mtg_docs/com_wg/GEBCO/GGC/XXXV_GGC/GGC35-5.1.1-Draft_New_Edition_B-6.pdf)*)* *SCUFN31-06.2B* *Update of Appendix A of B-6 (Yas Ohara)* |
| **1230** | **Lunch Break** |
| **1330** | **8. Undersea Feature Names Project Team (UFNPT)****8.1 UFNPT Report and Road-map***Doc: SCUFN31-08.1A Report on the Undersea Feature Names Project Team, Chairmanship – Tasks, Work Items, Deliverables (Anna Heidi)* |
| **1400** | **4. Proposals Submitted during Intersessional Period (continue)****4.9 From China, CCUFN (cont.)***Doc: SCUFN31-04.9A Proposals (11 resubmission + 68 new) from China, CCUFN (Sihai)* |
| **1500** | **Coffee Break** |
| **1520** | **4. Proposals Submitted during Intersessional Period (continue)****4.10 From Brazil, DHN***Doc: SCUFN31-04.10A Proposals (5) from Brazil, DHN (Ana Angélica)***4.11 From Philippines, NAMRIA***Doc: SCUFN31-04.10A Proposals (16) from the Philippines, NAMRIA (tbc)* |
| **1700** | **END OF SESSION DAY 3** |
| **1830 - 2200** | **Host Dinner[[1]](#footnote-1)** at Mac's Brewbar 4 Taranaki St, Wellington. Participation of Robin Falconer (to be confirmed) |
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| **Friday 26 Oct.** | **SCUFN-31 DAY 4** |
| **0830** | **7. Gazetteer of Undersea Feature Names****7.1 Maintenance of the on-line interface to GEBCO Gazetteer database***Doc: SCUFN31-07.1A Summary of issues related to the on-line GEBCO Gazetteer (Sec.)* *SCUFN31-07.1B Report by NOAA/NCEI on maintenance issues (tbc)***7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)***Doc: SCUFN31-07.2A Follow-up Action SCUFN30/121 - Proposals by SCUFN Members (10 features/year/Member) to upgrade the quality of the geometry of existing major undersea features (All)* *SCUFN31-07.2B Report of the work made during the inter-sessional period (Secretary)* |
| **1030** | **Coffee Break** |
| **1050** | **7. Gazetteer of Undersea Feature Names (cont.)****7.3 Interoperability and Prototyping***Doc: SCUFN31-07.3A Development of a Beta-Gazetteer management plan (H-C Han)* |
| **1130** | **9. Any Other Business****9.1 Introduction to the GEBCO Seabed 2030 Project***Doc: SCUFN31-09.1A Presentation (Dr Geoffroy Lamarche, Head of the South and West Pacific Centre for the Nippon Foundation-GEBCO Seabed 2030 Project)* |
| **1215** | **END OF SESSION DAY 4** |
| **1230 - 1830** | **Field Trip to** [**Zelandia**](https://www.visitzealandia.com/)53 Waiapu Road, Wellington**, offered by the host country** |

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| **Saturday 27 Oct.** | **SCUFN-31 DAY 5** |
| **0830** | **10. SCUFN Programme of Work – Review of the draft List of Decisions and Actions****10.1 SCUFN Programme of Work and Draft List of Decisions and Actions from SCUFN31***Doc: SCUFN31-10.1A Draft SCUFN Programme of Work 2019-20 to be submitted to GEBCO Guiding Committee (Sec.)* |
| **0930** | **9. Any Other Business****9.2 …***Doc: SCUFN31-09.2A …* |
| **1000** | **11. Dates and Venues for the Next Meetings** |
| **1020** | **Coffee Break** |
| **1040** | **12. Election of Chair and Vice-Chair** |
| **1110** | **13. Conclusion** |
| **1130** | **END OF SESSION DAY 5 – END OF SCUFN-31** |
| **1145** | **Lunch** |

1. Alcoholic drinks to be paid by participants. [↑](#footnote-ref-1)