

From: **Rear Admiral Tim Lowe CBE**
UKHO Acting Chief Executive,
UK National Hydrographer
and SAIHC Chair



SAIHC Letter No. 6/2019

14 May 2019

To: Members, Associate Members, and Observers of the IHO Southern African and Islands Hydrographic Commission (SAIHC)

Subject: Invitation to the 16th Conference of the SAIHC

Dear SAIHC Colleagues,

I have pleasure to officially invite you to the 16th Conference of the Southern African and Islands Hydrographic Commission (SAIHC), which will be hosted by South African Navy Hydrographic Office (SANHO), in Newlands, Cape Town, South Africa, from 3rd to 5th September 2019. This will be preceded by a one-day Hydrographic Awareness Seminar, on 2nd September (SAIHC Letter No. 5/2019).

The registration form can be found at Annex D. All delegates are kindly requested to send the completed registration form to Miss Su Marks, e-mail: su.marks@ukho.gov.uk and international.relationsukho@ukho.gov.uk by **18th June 2019**. Phone: +44 1823 483614. This will facilitate the overall logistic planning and the preparation of the conference.

The logistics information will be made available on the SAIHC16 page of the IHO website soon, and I will notify you accordingly.

A provisional agenda for the 16th SAIHC Conference is attached at Annex A. You are requested to review this draft and to provide your comments / suggestions for changes. The final minutes of the 15th SAIHC Conference are available from the IHO website:

https://www.iho.int/mtg_docs/rhc/SAIHC/SAIHC15/SAIHC15_Minutes.pdf.

The SAIHC15 Minutes include a number of actions, which are provided in Annex B.

It should be noted that the SAIHC INT Chart Coordinating Working Group (ICCWG) is incorporated as a standing agenda item of the Conference. Action Items resulting from the 7th SAIHC ICCWG are provided in Annex C. The ICCWG allows for INT Chart Producers of Region H and all SAIHC recipients of an INT Chart service to interact and discuss specific requirements and shortcomings in the charting service provided.

Please provide your comments/updates on the actions and draft agenda **by 18th June 2019**.

Yours faithfully

Chairman Southern African and Islands Hydrographic Commission (SAIHC)

Enclosures: Annex A - Draft Agenda 16th SAIHC Conference
Annex B - Status of Actions resulting from the 15th SAIHC Conference
Annex C - Actions resulting from 7th SAIHC ICCWG
Annex D - Registration Form

Draft Agenda

16th SOUTHERN AFRICAN AND ISLANDS HYDROGRAPHIC COMMISSION MEETING

Newlands, Cape Town, South Africa 2 - 5 September 2019

v1 (1 May 2019)

1. Opening Session

- 1.1 Opening Remarks by the Chairman
- 1.2 Opening Remarks by IHO Director
- 1.3 Opening Remarks by Hosts/Address by Chief Guest *(tbc)*
- 1.4 Presentation of memento to Chief Guest

2. Administrative Arrangements *(Chair)*

3. Approval of Agenda *(Chair/All)*

4. Approval of 15th SAIHC Minutes *(Chair/All)*

5. Review of 15th SAIHC Actions List *(Chair/All)*

6. SAIHC Statutes

- 6.1 SAIHC Membership *(Chair, Seychelles and India)*
- 6.2 IHO Membership and MS intentions *(All)*

7. IHO Matters

- 7.1 IHO Secretariat Report *(IHO Director)*
- 7.2 2nd Council Report *(Chair on behalf of South Africa)*
- 7.3 IRCC11 Report (Inter Regional Coordination Committee) *(IHO Director)*
- 7.4 WENDWG9 Report (Worldwide ENC Database - Working Group) *(UK on behalf of South Africa)*
- 7.5 HSSC11 Report (Hydrographic Services and Standards Committee) *(IHO Director)*
- 7.6 IHO Year Book P-5 *(IHO Director)*
- 7.7 Status of Hydrographic Surveying and Nautical Charting Worldwide C-55 *(IHO Director)*
- 7.8 Marine Spatial Data Infrastructure (MSDI) *(IHO Director)*

8. Actions arising from HSSC11 *(Chair)*

9. Actions and Recommendations arising from IRCC11 *(Chair)*

10. NIOHC input to IHO meetings (Closed Session) (Chair)

10.1 SAIHC Report to IRCC12

10.2 3rd IHO Council considerations

10.3 2nd IHO Assembly considerations

11. National Reports (Members)

Docs: Members

SAIHC16-11.4A National Report: France

SAIHC16-11.4B National Report: Mauritius

SAIHC16-11.4C National Report: Mozambique

SAIHC16-11.4D National Report: Norway

SAIHC16-11.4E National Report: Republic of South Africa

SAIHC16-11.4F National Report: Seychelles

SAIHC16-11.4G National Report: United Kingdom

12. Industry presentations (session 1 of 2)

13. National Reports (Associate Members)

Docs: Associate Members

SAIHC16-13.4H National Report: Angola

SAIHC16-13.4I National Report: Comoros

SAIHC16-13.4J National Report: India

SAIHC16-13.4K National Report: Kenya

SAIHC16-13.4L National Report: Madagascar

SAIHC16-13.4M National Report: Malawi

SAIHC16-13.4N National Report: Namibia

SAIHC16-13.4O National Report: Portugal

SAIHC16-13.4P National Report: Tanzania

14. Industry presentations (session 2 of 2)

15. SAIHC Committees and Working Groups

15.1 Southern African and Islands Chart Coordination Working Group (ICCWG8) (*South Africa*)

15.2 Southern African and Islands Hydrographic Commission Capacity Building (*CB Coordinator*)

15.2.1 Feedback from Hydrographic Awareness Seminar to plenary

15.2.2 Update on Capacity Building activities and submissions since the last meeting.

15.2.3 Report on IHO CB Courses since the last SAIHC

15.2.4 Strategy for CB in the SAIHC region

16. Relevant International Organizations' Report.

16.1 International Maritime Organisation (IMO)

16.2 General Bathymetric Chart of the Oceans (GEBCO)

16.3 International Association of Lighthouse Authorities (IALA)

16.4 Southern and East African and Islands Regional Group for Safety of Navigation and Marine Environment Protection (SEAIGNEP) (tbc)

16.5 Nairobi Convention

17. Maritime Safety and the World Wide Navigational Warnings Service (*South Africa*)

18. Experience in dealing with maritime disasters in relation with IHO guidelines

18.1 Lessons learnt from recent cyclones Idai and Kenneth

19. Regional MSDI

20. Blue Economy

21. Any Other Business (*Chair*)

22. Approval of the Action List (*Chair*)

23. Date and Venue of the next meeting (*Chair*)

24. Election of Chair and Vice Chair (*Chair*)

25. Closing Remarks from the Chair (*Chair*)

15th SAIHC CONFERENCE ACTION ITEMS

No.	Agenda Item	Action	Action By	Deadline	Status
1	SAIHC14 - 3.4.1	Countries in the SAIHC region to provide capacity building inputs by end of February each year in accordance with capacity building procedures. (Note: Urgent requirements can be forwarded at any time or brought to SAIHC meetings).	SAIHC Member States	Ongoing	Ongoing
2	SAIHC14 - 3.4.4 and 3.4.5	Charting Member States requested to provide coastal bathymetric data and shallow/deep ocean bathymetric data collected to be forwarded by HOs to the IHO Data Centre for Digital Bathymetry (IHO DCDB). Feedback to be provided on progress at next SAIHC Conference.	SAIHC Member States	Ongoing	Ongoing
3	SAIHC14 - 3.4.9	Countries with PCA responsibility to offer assistance to nations preparing for the IMO audit process.	PCA	Ongoing	Ongoing
4	SAIHC14 - 3.4.9	Invite Members which are preparing for or have undertaken the IMO audit process to consider requesting support to meet items that have been raised within the audit, and also to share best practice.	SAIHC Member States	Ongoing	Ongoing
5	SAIHC14 - 3.4.13	The members of SAIHC were requested to consider submitting papers for publication in the Review.	SAIHC Member States	Standing Item	Ongoing
6	SAIHC14 - 3.4.6 and	SAIHC Member States to provide new information and available survey data, and report changes that may affect safety of navigation in their national waters to INT Chart producer nations, to ensure that their responsibilities as required by SOLAS are	SAIHC Member States.	Standing Item	Ongoing

	3.4.14 and ICCWG6 Action 9	met. Where another organisation conducts a survey on behalf of the coastal state, it is important to make the survey data available to the Primary Charting Authority in order to update charts for the area. The modalities of data sharing to be resolved bilaterally.			
7	SAIHC14 - 6.5	All MS and associated PCA to check relevant C-55 data and update as required. All MS to check relevant P-5 entries, informing IHO Secretariat when either/or are complete.	SAIHC Member States and PCA	Ongoing	Ongoing
8	SAIHC14 - 6.6	Marine Disaster details, action on MS to review and if necessary update the contact details on the Marine Disaster spreadsheet, and to provide an alternative point of contact (if applicable) informing SAIHC Chair when complete.	SAIHC Member States and SAIHC Chair	31 October 2018	Ongoing
9	SAIHC15 - 5 - SAIHC14 Action 14	IH Review Editorial Board to confirm receipt and date of publication for the article submitted on Hydrographic Services in Mauritius.	SAIHC Chair	30 September 2018 *Post meeting note: The Chair contacted the IH Review Editorial Board on the 3 rd October 2018. The IH Review Editorial Board confirmed receipt of the article on Hydrographic Services in Mauritius, which is due for publication in the November 2018 edition.	Complete
10	SAIHC15 - 5 - SAIHC14 Action 23	IHO Secretariat recommendation on new membership pack to be included on CBSC agenda.	CB Coordinator	September 2018	Open
11	SAIHC15 - 7.8	UK to develop regional MSDI ToRs, and distribute with Minutes, for endorsement from SAIHC Member States.	UK, MSDI working group: Members	30 September 2018	Pending complete

		Membership: All full Members as a minimum and any Associate Members welcome.	and Associate Members		
12	SAIHC15 - 7.8	Subject to the ToRs for the newly established MSDI working group, the working group to report progress and recommendations for MSDI activity at SAIHC16.	UK/France	SAIHC16	Open
13	SAIHC15 - 12.2.4	CB Coordinator to develop the CB Strategy and Plan.	CB Coordinator	SAIHC16	Open
14	SAIHC15 - 13	SAIHC Chair to invite organisations to SAIHC16 to further develop Blue Economy within the SAIHC region for the hydrographic element.	SAIHC Chair	SAIHC16	Open
15	SAIHC15 - 14	Angola to provide an update on MSI structure at next SAIHC, and send MSI information to both Portugal and South Africa.	Angola	December 2018	Open
16	SAIHC15 - 14	Mozambique requested to improve communication with NAVAREA coordinator.	Mozambique	December 2018	Open
17	SAIHC15 - 14	Madagascar requested to improve communication with NAVAREA coordinator.	Madagascar	December 2018	Open
18	SAIHC15 - 14	Comoros requested to improve communication with NAVAREA coordinator.	Comoros	December 2018	Open
19	SAIHC15 - 14	SAIHC Members and Associate Members to contact their regional warning coordinator to cancel warning messages when they are no longer applicable.	SAIHC Members and Associate Members	SAIHC16	Open
20	SAIHC15 - 15.3	SAIHC Members and Associate Members to note the recommendations from the IALA presentation and act on them as applicable.	SAIHC Members and Associate Members	SAIHC16	Open

21	SAIHC15 - 15.4	All Member States to note the recommendations from the SEAIAGNEP presentation and take appropriate actions.	SAIHC Member States	May 2019	Open
22	SAIHC15 - 16	SAIHC Chair to write to Members and Associate Members with revised version of IHO Resolution 2/1997, when available, requesting formal comments.	SAIHC Chair, Members and Associate Members	November 2018	Complete
23	SAIHC15 - 16	Amend Article 1b of the SAIHC Statutes, to replace Administrative Resolution T1.3 with IHO Resolution 2/1997.	SAIHC Secretariat	October 2018	Pending complete
24	SAIHC15 - IHO comment	All Member States to review revised IHO Resolution 1/2005, and provide comments.	SAIHC Member States	April 2019	Complete
25	SAIHC15 - 18	SAIHC Secretary to provide organisational details for SAIHC conferences to Kenya.	SAIHC Secretary	30 September 2018	Complete
26	SAIHC15 - 18	Kenya to provide contact details to SAIHC Secretary to enable Kenya to host SAIHC16, subject to national approval.	Kenya	October 2018	Complete
27	SAIHC15 - Seminar	CB Coordinator to include risk discussion in next Seminar.	CB Coordinator	SAIHC16	Pending complete

7th ICCWG ACTION ITEMS

No.	Agenda Item	Action	Action By	Deadline
1	ICCWG6 - Action 4	ICC-WG Coordinator to contact Russia and Australia to resolve ENC overlap	ICC-Coordinator	The ICCWG Coordinator had contacted the countries by formal letter on 12 February 2018 and has had no response to date. Ongoing.
2	ICCWG6 - Action 5	Provide link to ENC portal demonstrator to MS	IHO Secretariat	Link provided by IHO Secretariat. Item closed.
3	ICCWG6 - Action 6	Define minimum meta data required to support trial ENC scheme	ICC-Coordinator	IHO Secretariat had informed the ICCWG Coordinator that regular inputs and updates were received from MS. The trial ENC Portal has yet to be updated to reflect the information. To action by: 31 October 2018.
4	New action based on ICCWG6 - Action 7	To define ENC scheme for SAIHC Region H.	ICC-Coordinator	28 Dec 2018
5	ICCWG6 - Action 8	Suggested trial teleconference	ICC-Coordinator	There is a trial teleconference planned for 30 November 2018 coordinated by UK and South Africa with MS. The agenda for this teleconference is still to be decided. 30 Nov 2018
6	ICCWG6 - Action 10	INT 7582 – is to be removed from S11 and the chart is to become INT 7583 (new INT number). A copy of this chart needs to be circulated to the members for comment and will be pending until this is done.	SAIHC Member States	INT 7582 removed from S-11. New chart INT 7583 has been added to S-11 (national number still to be decided) Mozambique and Portugal still in discussions and work is progressing.

				Ongoing.
7	ICCWG6 - Action 11	INT 7631 – this is related to Action Items 3 and 6 with ongoing discussions between UK, MZ and PT. New survey data is awaited and this will affect buoyage's and chart limits (which still need to be confirmed). Proposed completion date is end of 2017.	UK Portugal Mozambique	Mozambique reported that survey data should be ready by September 2018. Ongoing.
8	ICCWG6 - Action 12	INT 7632 – ongoing discussions between UK, MZ and PT regarding new charting limits.	UK Portugal Mozambique	As above for action 11.
9	ICCWG6 - Action 13	INT 7645 – the Scheme has been proposed and is in process. As soon as the limits have been established they are to be forwarded to the chairman for inclusion in S11.	PT/MZ South Africa	Portugal reported that data had been exchanged. Ongoing.
10	SAIHC15 - ICCWG 3.4	Member States to feedback comments on how CATZOC is to be used to DQWG.	Member States	Feb 2019
11	SAIHC15 - ICCWG 7.1	UK, Tanzania, Kenya, and India to coordinate ENC requirements to provide the latest data in a carriage compliant product for the Mariner and report back to ICCWG coordinator.	UK, Tanzania, Kenya, India	28 Nov 2018
12	SAIHC15 - ICCWG 7.2	PCA to coordinate with Kenya and Tanzania ENC priorities and create a plan for ENC scheme.	UK, Kenya, Tanzania	28 Nov 2018
13	SAIHC15 - ICCWG 3.2	India and UK to confirm when overlaps with GB ENCs have been removed in Seychelles, Tanzania and Mozambique	India and UK	28 Dec 2018
14	SAIHC15 - 21	To provide a report on the latest state of overlaps in SAIHC region.	ICC-Coordinator	28 Dec 2018

16th SOUTHERN AFRICAN AND ISLANDS
HYDROGRAPHIC COMMISSION MEETING
Newlands, Cape Town, South Africa - 2nd to 5th September 2019

REGISTRATION FORM

Please send the completed registration form via e-mail to:
SAIHC Secretariat: su.marks@ukho.gov.uk and helen.bailey@ukho.gov.uk
ruth.farre@sanavy.co.za and cc to internationalrelationsukho@ukho.gov.uk by 18th June 2019

Member State / Organization	
-----------------------------	--

1. Contact Details

Head or Member of delegation	
Rank or Title (Mr/Mrs/Capt etc):	
Family Name:	
Given Name:	
Preferred Name:	
Position/Job Title/Role:	
Telephone:	
Email:	
Spouse/Partner travelling	
Special Dietary Requirements:	

2. Participation Please indicate if you would like to attend the Seminar on Raising Awareness of Hydrography, on 2nd September 2019:

Seminar on Raising Awareness of Hydrography (Yes/No)	
--	--

3. Travel Details (For administrative purposes only). Participants are expected to make their own travel arrangements.

Your arrival in Cape Town		Your departure from Cape Town	
Date:		Date:	
Flight Number/Airline:		Flight Number/Airline:	
Arrival Time:		Departure Time:	

4. Accommodation Information (For administrative purposes only). Participants are expected to make their own accommodation arrangements. *Conference fees will be applicable if not staying at the Park Inn by Radisson hotel

Hotel booking	Yes/No
Park Inn by Radisson	
Other (provide name of hotel)*	

5. Airport Transfers to be arranged by each delegate directly with the Park Inn by Radisson hotel

6. Social Events

Event	Yes/No
Monday 2 nd September 2019 - Ice Breaker (hosted by tbc)	
Tuesday 3 rd September 2019 - Informal Dinner (hosted by SANHO)	
Wednesday 4 th September 2019 - Conference Dinner (hosted by tbc)	

7. Signature: **Date:**