# Logistical Information The 37<sup>th</sup> IBSC Meeting, Tokyo, Japan, 2014

The 37<sup>th</sup> meeting of the FIG/IHO/ICA International Board on Standards of Competence for Hydrographic Surveyors and Nautical Cartographers will be hosted by Japan Hydrographic and Oceanographic Department (JHOD). The meeting will be held at the JHOD office in Tokyo, Japan, during 11<sup>th</sup>-17<sup>th</sup> April 2014.

## Meeting Location

The meeting will be held at the JHOD office located in the Odaiba (Daiba) area of Tokyo. The address of the meeting place is:

2-5-18 Aomi, Koto-ku, Tokyo 135-0064, Japan Tel: +81-3-5500-7124 Fax: +81-3-5500-7142 e-mail: ico@jodc.go.jp

### Accommodation

Meeting participants are expected to arrange their own accommodation.

We have made a block booking (total 20 rooms) at Hotel Grand Pacific LE DAIBA, which is the nearest hotel to the JHOD office, the venue of the meeting. **Please make your reservation no later than 28<sup>th</sup> February.** When you make a reservation, please use the attached reservation form in order to receive the special rate. We expect all of the meeting participants to make reservations at this hotel.

However, you may stay at any other budget hotels than Hotel Grand Pacific LE DAIBA, although we do not recommend you to choose these ones unless you are well familiar with Tokyo.

### **Travel to Tokyo**

Narita International Airport is located 60 km from the central Tokyo and limousine bus service is available from the airport to major hotels.

http://www.narita-airport.jp/en/index.html http://www.limousinebus.co.jp/en/

Haneda International Airport is located 15 km from the central Tokyo and limousine bus service is available from the airport to major hotels.

http://www.haneda-airport.jp/inter/en/ http://www.limousinebus.co.jp/en/

## **Passports and Visas**

All meeting participants should check well in advance whether you need a visa to enter Japan. It is strongly recommended that you apply for your visa well in advance. If you need a letter of invitation to support your visa application, please contact us on the email address above. Please provide your full name on your passport, nationality, date of birth, job title and passport number.

# **Plug type**

The electrical plug is type A, that is, two flat parallel blades. Electricity is 100 V, 50 Hz in the eastern part of Japan, including Tokyo.

# Internet

Wireless LAN service is planned in the meeting room.

### Climate

Japan has four well-defined seasons: spring, summer, autumn, and winter. April in Tokyo is spring with

temperatures ranging from an average low of 8°C to an average high of 15°C, and with many sunny days.



