



PART 1
STANDARDIZED PROCEDURE

All the projects requesting support from CBSC are required to follow this procedure, in conjunction with Procedure 1.

The following aspects must be evaluated in order to fill the model presented in Part 2 of this document:

1. Category of the Project (choose the one that most defines your project):
 - a) Technical Assistance
 - b) Training Education**
 - c) Financial Assistance
 - d) Start Up Project

2. Phase of Capacity Building, according to the IHO Capacity Building Strategy:
 - a) Phase 1
 - b) Phase 2
 - c) Phase 3

This workshop is not to be considered in CB Phases, it's a kind of awareness of Hydrography

3. Number of States Benefitted: the number of States involved in the project.
14 (TBC)
4. External Funding Factor. If there are funding from external agencies or funds, apply the rule:

$$\text{Value} = 5 \times \frac{\text{External funding value (Euros)}}{\text{CBFund value (Euros)}}$$

and consider only the integer part of the above calculation.

(No External Funding Factor)

5. Neediness Factor, according to the *per capita* Gross Domestic Product (GDP – US\$), published by the United Nations:

<http://unstats.un.org/unsd/demographic/products/socind/inc-eco.htm>

Select the appropriate item, depending of the average value of the States involved, as:

- a) < 2000
- b) 2001 – 5000
- c) 5001 – 10,000
- d) 10,001 – 20,000
- e) 20,001 – 30,000** (21750 Euros≈24000 US\$)
- f) 30,001 – 40,000
- g) > 40,001

6. Priority within RHC. A value to be established by the RHC, according to the following:

- a) 1 = top priority
- b) 2 = very important
- c) 3 = important
- d) 4 = lowest priority

Each RHC has to establish a balanced view of the projects, to avoid ranking all the projects as having the same priority.

7. Potential for Success (0 to 5), from the IHB viewpoint, is a measure on how well the project is expected to achieve its goals. From low chance (0) to higher chance (5).

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8. Discount for recent similar activities (0 to -3), regarding the following table:

- a) No similar activity in the past 10 years
- b) No similar activity in the past 5 years
- c) One similar activity in the past 5 years
- d) More than one similar activity in the past 5 years

9. Capacity Building Effect. This is a subjective assessment (1 to 5) to be done by the RHCs, regarding the overall view of the projects, considering all the above factors and the general importance to the development of Hydrography in the region.

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