

**Armed Forces Officers Club and Hotel**

Abu Dhabi, United Arab Emirates

**ROOM RESERVATION FORM**

New Amendment Cancelation

**CBSC14 (BAYANAT) 24-26 May 2016**

**To Reserve Your Room, Mail or Fax to:**

**Attn: Reservation Department and Sales Department**

**Tel: +971 2 441 5900 Fax: +971 2 441 5339**

**Email: [reservation@afoc.mil.ae o](mailto:reservation@afoc.mil.ae)r [sales@afoc.mil.ae](mailto:sales@afoc.mil.ae)**

PLEASE SEND THIS FORM BY FAX OR EMAIL DIRECTLY TO THE HOTEL ON OR BEFORE **30 April 2016**

Guest Name [Click here to enter your Surname] [Click here to enter your First Name]

Company [Click here to enter your Company's name]

Business Address [Click here to enter your Business Address]

Tel No. [Click here to enter Tel No.] Fax No. [Click here to enter Fax No.] Email [Click here to enter Email]

Arrival Date [Enter Arrival Date] Flight No. [Enter Flight No.] Time [Enter Arrival Time]

Departure Date [Enter Departure Date] Flight No. [Enter Flight No.] Time [Enter Departure Time]

No. of Rooms [Enter No. of Rooms] No. of Guest(s) [Enter No. of Guests]

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| --- | --- | --- | --- |
| **Room Category** | **Single Room Rate** | | **Double Room Rate** |
| Standard Room | AED 522.00 net | | AED 580.00 net |
| **Special Request**  (Subject to Availability) | King Bed | Twin Bed | Non-Smoking |

***\*Above room rates are inclusive of 10% service charge and 6% tourism fee, buffet breakfast @ Al Bathna Restaurant & internet***

**Airport Pick-Up Arrangement** (If Requested): No  On arrival only  On departure only  Both ways

**(Abu Dhabi International Airport: AED 100.00 Net per way)**

**Cancellation Policy** Cancellation or a reduction in the number of nights stay received after 30th April 2016 will be subject to a charge equivalent to 100% of original reserved stay.

**No Show Policy** No shows will result in a late cancellation charge equivalent to full duration of stay.

**Credit Card Guarantee** Please provide the credit card details to secure the room reservation.

**Credit Card Type** VISA  MASTERCARD  DINNERS  AMEX

For AMEX please provide the I/D No: [Enter Identity No.]

**Credit Card N.** [Enter Credit Card No.] **Expiry Date** [Enter Expiry Date]

**Hotel Check-In/Check-Out Policy**

* Please be informed that the official check-in time is 14:00hrs and check out time is 12:00hrs
* In the event of early check-in before 12:00hrs, a full-day surcharge will be applicable for a guaranteed check-in.
* Early check in and late check out are subject to availability. Additional charges will apply.
* Any flight changes must be advised at least 24 hours prior to arrival.

Signature: Date: [Enter Date]