

**4th CSPCWG Meeting  
Monaco, 13-15 November 2007**

**CSPCWG 3 ACTIONS**  
(updated to 18/10/2007)

No	Action	Delegate	Status
1	Update personal email lists to reflect the latest contact details. <i>Covered by CSPCWG procedure 1.2</i>	All WG members	Completed
2	Draft record of meeting for members to examine by end December <i>Draft record sent 04/12, final record sent under Letter 01/2007</i>	Sec	Completed
3	IHB to remove 'key' symbol from M-11 on download list	M Huet	Completed
4	IHB to include 'change' copies of M-4 revisions in password protected section of CSPCWG page on website. To include warning on use and clear 'draft' caveat (possibly by watermark) <i>See section IHO Publication M-4 in IHO website</i>	M Huet (in consultation with Sec)	Completed
5	Draft additional paragraph for M-4 B140 on colour tones, and supply available material to IHB, to advise 'emerging' HOs <i>Draft sent to WG under Letter 02/2007 (11/01/07)</i>	Sec	Completed
6	To include note about new 'colour' paragraph in next appropriate IHO CL and to add available material to CSPCWG page. <i>See IHO CL 58/2007</i>	M Huet	Completed
7	To consider possible new names for WG under new structure, and advise Secretary or preference by end January 2007. <i>Requested by Letter 01/2007. (Replies equally divided between Nautical Charting WG and Chart Specifications WG – referred to CHRIS Chairman 15/02/07)</i>	All WG members	Time expired
8	Post CSPCWG procedures on IHO website <i>Approval of procedures requested under Letter 01/2007</i>	M Huet	Completed
9	Advise CSMWG and TSMAD of CSPCWG conclusions on charting practice for emergency wreck buoys. <i>Email sent 18/01/0. See also AU's response to Letter 10/07</i>	Chair	Completed
10	Advise IALA (via Trinity House) of decisions on charting practice for emergency wreck buoys (when trial complete) <i>Email sent 18/01/07</i>	Sec	Completed
11	Advise CHD (S Shipman) of possible need to clarify definition of 'phase' in S-32. <i>Email sent 14/12/07</i>	Sec	Completed
12	IHB (in consultation with Chairman) to issue CL to advise M/S of decisions on emergency wreck buoys, and recommend (T)NM action. <i>IHO CL 25/07 refers</i>	M Huet	Completed
13	Research charting of mangrove areas in relation to the AU proposal and current practice, ready for next CSPCWG meeting. <i>CSPCWG4 agenda item 9.1</i>	All WG members that chart mangroves	<b>Action for CSPCWG4</b>
14	Issue WG letter to enquire whether the second mangrove symbol at INT 1 C32 is still used by any HO <i>Included in Letter 02/2007 (11/01/07)</i>	Sec	Completed
15	Draft specification for the charting of deeper wrecks and circulate for comment. <i>Included in Letter 02/2007 (11/01/07)</i>	Sec	Completed

No	Action	Delegate	Status
16	Include (sync) in next IHO CL asking for endorsement of CSPCWG proposals. [After-meeting note: AU has recommended that MS should not be asked to endorse the abbreviation 'sync' until an accompanying specification is developed, noting the combining of two terms (sequential and synchronized) into one abbreviation. This action will not therefore be progressed until that is done, as part of the revision of B-470.]	M Huet	Cancelled
17	Advise TH of CSPCWG decision re (sync) <i>Email sent 18/01/07</i>	Sec	Completed
18	Write to TSMAD Chairman and PRIMAR/IC-ENC technical committee regarding (T)&(P)NM. <i>Email sent 17/05/07</i>	Chair	Completed
19	Send national guidance on (T)&(P)NMs to Secretary by end February 2007.	All WG members	Time expired
20	Review and comment on the Contents List for new Maintenance Section B-600 of M-4 (Draft) – Annex F by end February 2007.	All WG members	Time expired
21	Draft and circulate to WG a revised specification for chart seals placement for adopted co-produced charts <i>Included in Letter 02/2007 (11/01/07)</i>	Sec	Completed
22	Include 'profile' seaplane symbol in revision of B-449, including a point symbol version. <i>Included in Letter 03/2007 (26/01/07)</i>	Sec	Completed
23	Include new specifications for DGPS station and Reporting line in M-4 at next edition. Attention to be drawn in the accompanying IHO CL. <i>Included in draft revision B-430, with annex in IHO CL – to IHB 19/01/07</i>	Sec	Completed
24	Revise draft for 'coloured lights' in accordance with discussions and include in revision of section B-470 <i>Revision in preparation, lights on multi-coloured charts included- see CSPCWG Letter 12/2007</i>	Sec	In preparation
25	Amend draft B-430 as discussed and arrange for issue to M/S <i>Draft revision to IHB 19/01/07 for promulgation to M/S</i>	Sec	Completed
26	Examine M-11 on website and feedback any comments to M Huet	All WG members	
27	Review IHC 1997 Decision 9 and consider implications for M-4 (especially B-241) and INT 1. <i>Included in Letter 05/2007 (04/04/07). IHO CL 82/2007 refers</i>	Chair/Sec	Completed
28	Remove prefix 'Chart' from INT 1 in M-4 as editorial amendment at next opportunity <i>Included in M-4 Edition 3.004</i>	Sec	Completed
29	Draft some wording for M-4 and P-4 on the status of INT 1/2/3, derived from the report of CHRIS 18 when available. <i>See Document CSPCWG 4-4B</i>	Sec	Completed
30	Add hyperlinks from publications download list to INT 1 updates	M Huet	
31	Prepare paper on abbreviations to be considered for INT <i>Used by INT 1 subWG, for further discussion at CSPCWG4</i>	ES & FR	Completed
32	Update INT 1 at next revision for distance markers at B25, position of term 'sounding' at H20, offshore position for tidal levels at H47, quayside depth out-of-position at I11 and link for colour abbreviations in section Q and M-4 references. Sec to note M-4 for editorial changes as appropriate. <i>Noted by INT 1 subWG at meeting 18-20/04/07</i>	Sec, DE, FR, ES	Awaiting publication of New Editions of INT 1

No	Action	Delegate	Status
33	Inform TSMAD and CSMWG of minor changes to INT 1 above <i>Reviewed and issues have been added to the TSMAD15 paper if applicable (CSPCWG4-INF paper)</i>	AU	Completed
34	Check draft English text for INT2 and advise NL by end December 2006. <i>Email to M de Graaf 01/12/2006</i>	Sec	Completed
35	Prepare translations of INT2 text <i>French and Spanish text included on new edition INT 2</i>	FR, ES	Completed
36	Investigate possibility of printing INT 2 (possibly under co-publication agreement) <i>UK unable to print INT 2</i>	UK	Completed
37	Publish INT 2 <i>New Edition of INT published and available on IHO website</i>	NL	Completed
38	Write to CHRIS Chairman to bring various matters to his attention. <i>Letter sent 15 February 2007</i>	Chairman	Completed
39	Write to Captain Gorziglia to bring Capacity Building matters to his attention (as detailed in Annex K). <i>Letter sent 25 January 2007</i>	Chairman	Completed
40	Note agenda items for CSPCWG 4 through year (and forward to Secretary).	All WG members	Ongoing
41	Consider whether it would be able to host the next CSPCWG meeting, informing Chairman accordingly. <i>NL unable to host CSPCWG4</i>	NL	Completed
42	Review all published new editions of M-4 and INT1 and prepare a report to TSMAD on any implications for S-57, S-100 and associated product specifications. <i>Action added at AU's request. See AU's response to Letter 10/07 and CSPCWG4 INF paper</i>	AU	Ongoing