

INTERNATIONAL HYDROGRAPHIC
ORGANIZATION



ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE

CHART STANDARDIZATION & PAPER CHART WORKING GROUP (CSPCWG)

[A Working Group of the Committee on Hydrographic Requirements for Information Systems – CHRIS]

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To CSPCWG Members

Date 17 January 2008

Dear Colleagues,

Subject: 5th CSPCWG Meeting – Date and Venue

Reference: CSPCWG4 Report – agenda item 15 & actions 39 & 40.

As decided at the 4th CSPCWG meeting, our next meeting will be in Australia in late 2008, at the kind invitation of the Australian Hydrographic Office. I have carefully considered the options of available dates in consultation with our hosts and others, and noting events already scheduled (particularly the CHRIS 20 Meeting, Brazil, provisionally 3-7 November 2008 - IHO CL 122/2007 refers).

We have now fixed CSPCWG5 for the week commencing 17 November 2008. It will take place in Australia, either in Wollongong or Sydney. We previously agreed that the principal business of the meeting requires a full three days. Also, the hosts have proposed an additional day for a water-borne exercise to add focus and context to our technical discussions. At this time, the exact days within the week have not yet been decided but my preference will be to convene the meeting on Tuesday 18th.

My main purpose of writing to you now is to give you the longest possible notice in order that you can make an early bid for budgetary approval to attend. Also, there may be significant savings to be made on air fares, the earlier in the year that you can book your travel. **I would be most grateful if you could give me an indication by 15 February of your intentions in respect of attendance at CSPCWG5, using the response form at Annex.** As recorded at Reference (action 40), if you consider that a further letter of invitation may assist, then please let me know.

I do hope that you will be able to attend this meeting. The change of venue from Monaco is an initiative to encourage wider attendance, particularly for colleagues who have been unable to travel to Europe. However, I also hope that our more regular participants will still make the longer journey.

Yours sincerely,

Peter G.B. Jones,
Chairman

CSPCWG5 MEETING RESPONSE FORM

(Please return to CSPCWG Secretary as soon as possible, not later than 15 February)

andrew.coleman@ukho.gov.uk

CSPCWG5 is planned for the week commencing 17 November 2008, in Australia.

- 1. Do you expect to attend CSPCWG 5 in Australia? Yes / No
- 2. Would a more personal letter assist your bid for expenses? Yes / No
- 3. Any further comments:

Name.....

Member State.....