



## CHART STANDARDIZATION & PAPER CHART WORKING GROUP (CSPCWG)

[A Working Group of the Committee on Hydrographic Requirements for Information Systems – CHRIS]

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### CSPCWG Letter: 04/2008

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To CSPCWG Members

Date 13 February 2008

Dear Colleagues,

### Subject: Election of Vice-Chairman of CSPCWG

Chris Roberts (Australia) was elected as Vice-Chairman of CSPCWG at the 4<sup>th</sup> meeting, November 2007. It was known at the time that he would only fill this rôle for a short time, pending his imminent retirement. He has indicated that his retirement takes effect from 19 March 2008, so we now need to elect a new Vice-Chairman.

The Terms of References state:

*4c. The Chair and Vice-Chair shall be a representative of a Member State. The election of the Chair and Vice-Chair shall be decided at the first meeting after each ordinary session of the Conference and shall be determined by vote of the Member States present and voting.*

*d. If the Chair is unable to carry out the duties of the office, the Vice-Chair shall act as the Chair with the same powers and duties.*

*e. The Chairman and Vice-Chairman will decide between themselves the organization of the work entailed in these posts.*

The selection procedure above does not really apply in the present situation; a ballot is therefore necessary.

Please consider whether you wish to put your name forward for the role of Vice-Chairman. Please indicate on the response form at Annex, and **return by 13 March 2008**.

Yours sincerely,

Peter G.B. Jones,  
Chairman

Annex: Response form

**Chart Standardization and Paper Chart Working Group  
Vice-Chair**

**RESPONSE FORM**

*(to be returned to Secretary by 13 March 2008)*

[andrew.coleman@ukho.gov.uk](mailto:andrew.coleman@ukho.gov.uk)

1) Do you wish to be considered for the role of CSPCWG Vice-Chair, effective 20 March 2008?

YES

NO

Comments : .....  
.....

**Member State:** .....

Name .....

Date: .....