

Paper for Consideration by GGC

Amendment to the SCUFN TORs

Submitted by:	SCUFN Chair and IHO Secretariat (as SCUFN Secretariat)
Executive Summary:	Following decisions made at SCUFN-30 and SCUFN-31, and in alignment with the amendments proposed for Ed. 4.2.0 of Publication B-6 (see Appendix A, Section 1) submitted to the GGC, this document proposes a simple amendment to Clause 2.8 of the SCUFN terms of reference, by which proposals which are to be considered at SCUFN meetings must be submitted at least two months before meetings.
Related Documents:	SCUFN TORs SCUFN30 Report, section 6 Note in SCUFN webpage > Miscellaneous > Proposal Form
Related Projects:	Doc. GGC35-5-1.1

Introduction / Background

1. At SCUFN30 in 2017, it was agreed that *"The deadline for submission of proposals before a SCUFN meeting will be modified from 30 days to 60 days so SCUFN Members and the SCUFN Secretariat get more time to upload the relevant documents and consider the proposals."* (SCUFN30 Report, Section 6).
2. Accordingly, the draft Ed. 4.2.0 of Publication B-6 submitted for endorsement by the GCC (See Doc. GGC35-5-1.1), includes in Section 1 of its Appendix A, an amendment indicating that proposals have to be submitted no later than two months before an annual SCUFN meeting.

Analysis/Discussion

3. The following amendment (in blue) to Clause 2.8 was discussed and endorsed on 23 October 2018 by SCUFN at its 31st meeting in Wellington, New Zealand:

*"2.8 Proposals which are to be considered at SCUFN meetings must be submitted **two months 30-days** before meetings, **preferably in a digital electronic form. ,or 60 days if in analogue form.**"*

Recommendations

It is recommended that:

4. GGC approves this amendment.

Justification and Impacts

5. Noting that very often, proposals are received on the date of the deadline for submission (30 days until now), the revised Clause 2.8, as proposed, should:

- a. give more time to the SCUFN Secretariat and SCUFN Members in charge of www.scufnreview.org,

to upload proposals and associated documents, shp files, etc.

- b. give more time to SCUFN Members to pre-review the proposals in preparation of SCUFN meetings so this can facilitate and speed up the decision making process at plenary meetings,
 - c. give more time to the SCUFN Secretariat to identify inconsistencies before proposals are uploaded for being reviewed, so consultation with proposers can be undertaken prior to meetings.
6. The proposed amendment has no impact on the content of Publication B-6, as a similar amendment is drafted in the proposed new Ed. 4.2.0. of B-6, so the two documents remain consistent.

Action required of GGC

7. GGC is invited to:
- a. note this paper;
 - b. consider the recommendations made in section 4;
 - c. approve the amendment to the Art. 2.8 of the SCUFN TORs, in accordance with Art. 9 of the GGC TORs.