

PLANNING CYCLE	12/2002 as amended	EIHC 4	T5.1
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The Organization shall prepare two plans to guide its work:

- 1) The Strategic Plan shall be for an indefinite period, and shall be reviewed at each Conference.
- 2) The 5-year Work Programme shall look five years ahead, and shall be reviewed annually.

Planning Cycle for the Strategic Plan

Y-12 (Apr): IHB invites MS, HSSC and IRCC to submit proposals to update the Strategic Plan.

Y-08 (Aug): IHB circulates the proposals on strategic issues to all MS.

Y-05 (Nov): MS provide comments to IHB in relation to the proposals.

Y (Apr): At the IHC, the revised Strategic Plan is discussed, amended and decided upon in Plenary.

Y+02 (Jun): IHB circulates the updated Strategic Plan to MS.

Notes: 1) *Rules of Procedure of IHC n° 14 and n° 15 apply.*

- 2) *"Y" means the year of the Ordinary Conference, and the numbers are months before (-) or after (+).*

Planning Cycle for the 5-year Work Programme

The 5-year Work Programme will be reviewed on a yearly basis.

Y (Jan): The corresponding Annual Programme enters in force.

Y+04 (Apr): IHB evaluates the accomplishment of the preceding year's Programme, in consultation with the HSSC and IRCC, and reports to MS, through the "IHO Annual Report", reviews the Work Programme upcoming years in consultation with the HSSC and IRCC, proposing changes (if needed) to the Programme in force and budgetary adjustments issuing from those changes, within the limits of the 5-year Budget.

Y+06 (Jun): MS provide IHB with comments and proposals, if any, for changes to the Programme in force.

Y+08 (Aug): IHB submits to the Finance Committee (FC) for approval the draft Programme and Budget for the upcoming year.

Y+09 (Sep): FC members provide comments and IHB issues CL submitting the draft Programme and Budget to MS for approval.

Y+11 (Nov): MS approve the draft Programme and Budget and IHB issues CL with the final version of the Programme and Budget.

Y+12 (Jan): The corresponding Annual Programme enters into force, and the Cycle is repeated.

During Conference years, Article 23 of the General Regulations will apply and the IHB will submit the new Work Programme and associated 5-year Budget for the intersessional period 4 months before the Conference. The Work Programme and proposed 5-year Budget will be discussed and approved by the Conference and will enter into force on 1st January of the year following the Conference. Then the Planning Cycle as described above will apply.

Note: "Y" means years.