

**(Future regime)**

**T5.1 PLANNING CYCLE**

The Organization shall prepare two plans to guide its work.

The Strategic Plan shall be for an indefinite period, and shall be reviewed at each ordinary session of the Assembly.

The 3-year Work Programme shall look three years ahead, and shall be reviewed annually.

**T5.1.1 Planning Cycle for the Strategic Plan**

Y-12 (Apr): The Secretary-General invites MS, HSSC and IRCC to submit proposals to update the Strategic Plan.

Y-08 (Aug): The Secretary-General circulates proposals on strategic issues to all MS.

Y-05 (Nov): MS provide comments to the Secretary-General in relation to the proposals.

Y-04 (Dec): The Council reviews the comments and drafts a proposal to confirm, amend or revise the Strategic Plan.

Y (Apr): At the Assembly, the Council proposal is discussed, amended and decided upon in Plenary.

Y+02 (Jun): The Secretary-General circulates the updated Strategic Plan to MS.

**Notes:**

- 1) Rules of Procedure of the Assembly n° 4 and n° 9 apply.
- 2) "Y" means the year of the ordinary session of the Assembly, and the numbers are months before (-) or after (+).

**T5.1.2 Planning Cycle for the 3-year Work Programme**

The 3-year Work Programme will be reviewed on a yearly basis.

Y (Jan): The corresponding Annual Programme enters in force.

Y+04 (Apr): The Council evaluates the accomplishment of the preceding year's Work Programme, and reports to MS, through the "IHO Annual Report", reviews the Work Programme upcoming years, proposing changes (if needed) to the Programme in force and budgetary adjustments issuing from those changes, within the limits of the approved 3-year Budget.

Y+06 (Jun): MS provide the Secretary General with comments and proposals, if any, for changes to the Programme in force.

Y+08 (Aug): The Secretary General submits to the Council for approval the draft Programme and Budget for the upcoming year.

Y+12 (Dec): The Council approves the draft Programme and Budget and the Secretary General issues CL with the final version of the Programme and Budget.

Y+12 (Jan): The corresponding Annual Programme enters into force, and the Cycle is repeated.

**During Assembly years, Article V (e) (v) of the Convention will apply and the Council will submit the new Work Programme and associated 3-year budget for the intersessional period 4 months before the opening of the session. The Work Programme and proposed 3-year Budget will be discussed and approved by the Assembly and will enter into force on 1<sup>st</sup> January of the year following the session. Then the Planning Cycle as described above will apply.**

**Note: “Y” means years.**

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