

**Draft Agenda
MSDIWG-5 meeting**

Day one: February 5, 2014

Theme	Time	Subject	Responsible
Welcome	0900 - 0920	1. Welcome, introduction of participants and practical information	Host/Chair
Status	0920 - 1020	2. Adjusted Terms of reference for the MSDI WG <i>Docs: MSDIWG5-2 Adjusted Terms of reference</i>	Chair
		3. Approval of Agenda and objectives <i>Docs: MSDIWG5- 3 Draft agenda</i> 3.1 Review the result and feedback from HSSC-5 Review of new work programme (see attached) and activities to date Presentation of the different initiatives and subgroups <i>Docs: MSDIWG5- 3.1.1 HSSC MSDIWG report</i> <i>Docs: MSDIWG5- 3.1.2 MSDIWG work plan</i> <i>Docs: MSDIWG5- 3.1.3 Summary of MSDI final minutes from HSSC5</i> 3.2 Setting goals for this meeting's results	Chair/All
Break	1020 - 1035		
Presentations	1035 - 1230	4 Presentation of the result of the Questionnaire <i>Docs: MSDIWG5- 4Questionnaire</i>	Chair/JP
		5. National presentation from members on status on MSDI	All
Lunch	1230 - 1315		
Presentations And preparation for group work	1315 - 1500	5. National presentation from members on status on MSDI	All
		6. Regional presentations of MSDI initiatives <i>Docs: MSDIWG5- 6.1 Report of the BSMSDIWG</i> <i>Docs: MSDIWG5- 6.2Maritime spatial planning and integrated coastal management</i>	

		7. What are the challenges for the future from a private sector perspective?	Private companies
		8. Summing up and discussion. What are the challenges for the future?	All
		9. Formation of Sub group A, B and C and presentation of the expected work in the different sub groups. <i>Docs: MSDIWG5- 9a Sub group A</i> <i>Docs: MSDIWG5- 9b Sub group B</i> <i>Docs: MSDIWG5- 9c Sub group C</i>	Vice chair
Break	1500 - 1515		
Group work	1515 - 1700	Sub Group A:MSDIWG Tasks A. <i>Identify and promote national and regional best practices</i> - <i>for land-sea integration</i> - <i>for cross-border integration</i>	All
		Sub Group B:MSDIWG Tasks B. <i>Review the appropriateness of existing standards for the provision of the maritime components of spatial data infrastructures</i>	All
		Sub Group C:MSDIWG Tasks A. <i>Develop content for an MSDI training course</i>	All
Closing	1700	Closing of day one of the workshop	

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Day two: February 6, 2014

Theme	Time	Subject	Responsible
Welcome	0900 - 0910	Welcome and summing up from the two last days. Members to decide on their participation in sub groups A,B or C.	Chair
	0910 - 0930	10. Presentation TSMAD and MSDI	Vice chair
Group work	0930 - 1020	Sub Group A: <i>Identify and promote national and regional best practices -for land-sea integration -for cross-border integration</i>	All
		Sub Group B: <i>Review the appropriateness of existing standards for the provision of the maritime components of spatial data infrastructures</i>	All
		Sub Group C: <i>Develop content for an MSDI training course</i>	All
Break	1020 - 1035		
Presentations and discussion	1035 - 1230	Feedback from sub groups and discussion. 11. Input to action list. <i>Docs: MSDIWG5- 11 Summary of Actions</i>	All
		12. Presentation about UN-GGIM	JP
		13. Formation of sub group D, E and G and presentation of the expected work in the different sub groups. <i>Docs: MSDIWG5- 13d Sub group D Docs: MSDIWG5- 13e Sub group E Docs: MSDIWG5- 13g Sub group G</i>	Chair and Sub group leader

Lunch	1230 - 1315		
Group work	1315 - 1500	Sub group D:MSDIWG Tasks D. <i>Maintain MSDI reference documentation on the IHO website</i>	All
		Sub group E:MSDIWG Tasks E. <i>Maintain and extend Publication IHO MSDI C-17 (IHO Task 2.9.2 refers)</i>	All
		Sub group G:MSDIWG Tasks G. <i>Ensure that MSDI is a standing agenda item for RHCs' meetings</i>	All
Break	1500 - 1515	Members to decide on their participation in sub groups D, E or G	
Group work	1515 - 1700	Sub group D: <i>Maintain MSDI reference documentation on the IHO website</i>	All
		Sub group E: <i>Maintain and extend Publication IHO MSDI C-17 (IHO Task 2.9.2 refers)</i>	All
		Sub group G: <i>Ensure that MSDI is a standing agenda item for RHCs' meetings</i>	All
Closing	1700	Closing of day two of the workshop	

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Day three: February 7, 2014

Theme	Time	Subject	Responsible
Welcome	0900 - 0920	Welcome, and summing up	Chair
Status	0920 - 1020	Feedback from Sub groups and discussion. 11. Input to action list. <i>Docs: MSDIWG5- 11 Summary of Actions</i>	All
Break	1020 - 1035		
Discussion	1035 - 1230	14. How to promote MSDI in RHC and from a broader perspective. Should we have a joint MSDI conference? <i>Docs: MSDIWG5- 14 An approach to MSDI in relation to RHC meetings</i>	All
		15. Discussion on challenges for the future related to national and IHO MSDI	
Lunch	1230 - 1315		
Status and how to proceed	1315 - 1500	16. Items from the work plan not covered by Sub groups	All
		17. Updating the MSDIWG work plan and action list <i>Docs: MSDIWG5- 11 Summary of Actions</i> <i>Docs: MSDIWG5- 3.1.2 MSDIWG work plan</i>	All
		18. Any other business	All
Break	1500 - 1515		
Next meeting	1515 - 1555	19. Content of next MSDIWG6 meeting Establishing regular teleconferences	All

		20. Place and time for the next MSDI openforum meeting and MSDIWG-6 meeting?	All
		Evaluation of the 4 last days	All
Closing	1600	Closing of the meeting	Chair