

**Draft Agenda  
MSDIWG-6 meeting**

**Day one: March 4, 2015**

<b>Theme</b>	<b>Time</b>	<b>Subject</b>	<b>Responsible</b>
<b>Welcome</b>	0900 - 0920	<b>1. Welcome, introduction of participants and practical information</b>	Host/Chair
<b>Status</b>	0920 - 1020	<b>2. Terms of reference for the MSDI WG</b> <i>Docs: MSDIWG6-2 Terms of reference</i>	Chair
		<b>3. Approval of Agenda and objectives</b> <i>Docs: MSDIWG6- 3 Draft agenda</i> 3.1 Review of actions items from MSDIWG5 <i>Docs: MSDIWG6- 3.5 Action Items MSDIWG 5</i> 3.2 Review the result and feedback from HSSC-6 <i>Docs: MSDIWG6- 3.1 HSSC MSDIWG report</i> 3.3 Review the result and feedback from IRCC-5 <i>Docs: MSDIWG6- 3.2 IRCC MSDIWG report</i> 3.4 Short review of relevant items/results from 5th EIHC 3.5 Short review of work programme (see attached) <i>Docs: MSDIWG6- 3.4 MSDIWG work plan</i>	Chair/Vice Chair/Secretariat/All
<b>Break</b>	<b>1020 - 1035</b>		
<b>Presentations</b>	1035 - 1230	<b>4. Setting goals for this meeting's results</b> The move from HSSC to IRCC and consequences for the work of the MSDIWG	Chair
		<b>5. National presentation from members on status on MSDI</b>	All
<b>Lunch</b>	<b>1230 - 1315</b>		
<b>Presentations And preparation for work programme</b>	1315 - 1500	<b>5. National presentation from members on status on MSDI</b>	All
		<b>6. Regional presentations of MSDI initiatives</b> <i>Docs: MSDIWG6- 6.1 Report of the BSMSDIWG</i> <i>Docs: MSDIWG6- 6.2 Maritime spatial planning and integrated coastal management</i> <i>Inspire presentation</i>	Chair/Vice Chair
		<b>7. What are the challenges for the future from a private sector perspective?</b>	Esri/ OceanWise
		<b>8. Summing up and discussion. What are the challenges for the future?</b> What are challenges HO's face if they do not respond to the need to engage in MSDI? What will be the challenges commercial entities face if HO's fail to respond or do not act consistently?	All
<b>Break</b>	<b>1500 - 1515</b>		
<b>Task C</b>		<b>9. General presentation of Task C. Status, challenges way ahead on activities and actions</b>	
<b>Task C</b> Develop content for an MSDI training course	1515 - 1700	<b>C1.</b> Identify the need for education and training among the Member States and report to WG Chair C.1.1 Develop and deliver training and education events as required C.1.2 Investigate the possibilities to arrange an IHO INSPIRE Workshop with EC-JRC	OceanWise/ Esri

		<b>C2.</b> Establish a MSDI training syllabus for use across IHO community aimed at: Senior Managers (i.e. Directors, Hydrographers, HR Managers); Practitioners (i.e. Hydrographic Surveyors, Cartographers, Oceanographers, IT specialists)	OceanWise/ Esri
<b>Closing</b>	1700	<b>Closing of day one of the workshop</b>	

## Draft Agenda

### MSDIWG-6 meeting

**Day two: March 5, 2015**

<b>Theme</b>	<b>Time</b>	<b>Subject</b>	<b>Responsible</b>
<b>Welcome</b>	0900 - 0910	<b>Welcome and summing up from day one.</b>	Chair
<b>Task A and B</b>	0910 - 1020	<b>10. General presentation of Task A and B. Status, challenges way ahead on activities and actions</b>	Vice Chair
<b>Task B</b> Review the appropriateness of existing standards for the provision of the maritime components of spatial data infrastructures		B.1 Liaise with TSMAD regarding level of S-100 understanding and use in support of SDI activities (e.g. INSPIRE)	
<b>Task A</b> Identify and promote national and regional best practices: - for land-sea integration - for cross-border integration		A. To consider the impact of the UN- GGIM initiative, taking into account the items identified in paragraph 11 of HSSC5-05.7B	Chair
		A.1 Create relevant use cases, from potential users of MSDI	
		A.2 Set up a survey to establish current position in respect of benefits and challenges faced by MS's role in NSDI and/ or MSDI	
		A.3 Monitor and report on national, regional and international MSDI activities and report to enable increased visibility of hydrographic importance	
<b>Break</b>	<b>1020 - 1035</b>	Members to decide on their participation in sub groups A or B.	
<b>Task A and B Group work</b>	1035 - 1230	<b>Sub group A:</b> What will be the tasks for next 3 years?	Secretariat
		<b>Sub group B:</b> What will be the tasks for next 3 years?	Vice Chair
<b>Lunch</b>	<b>1230 - 1315</b>		
<b>Task D, E and G</b>	1315 - 1500	<b>11. General presentation of Task D, E and E. Status, challenges way ahead on activities and actions</b>	
<b>Task D</b> Maintain MSDI reference documentation on the IHO website		D.1.1 Prepare a proposal to MSDIWG on re-structuring the MSDIWG page on the IHO website. D.1.2 Request relevant MSDI information from IHO Member States. D.1.3 Collect education information relating to MSDI, in coordination with sub-group C	IHB/Chair
<b>Task E</b> Maintain and extend		E. Maintain and extend Publication IHO MSDI C-17 (IHO Task 2.9.2 refers)	Vacant

Publication IHO MSDI C-17 (IHO Task 2.9.2 refers)			
<b>E.1.</b> Conduct a review of MSDI that includes conceptual descriptions of the four sub-areas of MSDI as		Open discussion on: E.1.1 Technical issues E.1.2 Governance E.1.3 Standards and specifications E.1.4 Content (data)	Vacant
<b>E.2.</b> Monitor technical developments in relation to MSDI		Open discussion on: E.2.1. Review GGIM and OGC Oil Spill Results for relevance to C-17 E.2.2 Chair to request WG Members to notify twice yearly about developments that have occurred or are coming that may affect MSDI and/or C-17	Chair
<b>E.3.</b> Determine hydrographic data set(s) that should be included in MSDI		Open discussion on: E.3.1 Prepare MS survey questionnaire based on WG responses (Top 10 list), requesting MS to prioritize and add any new ones	Secretariat/ Canada
<b>Task G</b> Ensure that MSDI is a standing agenda item for RHCs' meetings		Open discussion on how to ensure that MSDI is a standing agenda item for RHCs' meetings. E.g. Should the MSDIWG appoint MSDI ambassadors in RHC? Should the MSDIWG provide standard MSDI presentations to RHC? Should the MSDIWG establish best practise MSDI cases for RHC?	Chair/ Secretariat
<b>G1.</b> Provide position paper to IRCC 2015 on MSDI and its importance to IHO		G.1.1. First draft MSDI report to IRCC7 for circulation G.1.2 Include comments and prepare final version G.1.3 Present to IRCC 2015 on the value and benefit to be derived by HO from MSDI	Chair
<b>G2.</b> Coordinate and collate all MSDI inputs and actions from RHC's to MSDIWG		Depending on task G above: G.2.1. MSDIWG to appoint a coordinator to collate MSDI status reports from RHC's G.2.2. Coordinator to ensure status reports feed into MSDIWG review of current practise	Secretariat
<b>Break</b>	<b>1500 - 1515</b>	Members to decide on their participation in sub groups D, E or G	
<b>Group work</b>	1515 - 1700	<b>Sub group D:</b> <i>Maintain MSDI reference documentation on the IHO website</i>  What will be the tasks for next 3 years?	All
		<b>Sub group E:</b> <i>Maintain and extend Publication IHO MSDI C-17</i> What will be the tasks for next 3 years?	All
		<b>Sub group G:</b> <i>Ensure that MSDI is a standing agenda item for RHCs' meetings</i>	All

		What will be the tasks for next 3 years?	
<b>Closing</b>	1700	<b>Closing of day two of the workshop</b>	

**Draft Agenda  
MSDIWG-6 meeting**

**Day three: March 6, 2015**

<b>Theme</b>	<b>Time</b>	<b>Subject</b>	<b>Responsible</b>
<b>Welcome</b>	0900 - 0920	<b>Welcome, and summing up</b>	Chair
<b>Status</b>	0920 - 1020	<b>12. Feedback from Sub groups and discussion.</b>	All
<b>Break</b>	<b>1020 - 1035</b>		
<b>Discussion</b>	1035 - 1230	<b>12 Feedback from Sub groups and discussion.</b>	All
		<b>13. Input to action list.</b> <i>Docs: MSDIWG6- Summary of Actions</i>	Secretariat
<b>Lunch</b>	<b>1230 - 1315</b>		
<b>Status and how to proceed</b>	1315 - 1500	<b>14 Items from the work plan not covered by Sub groups</b>	All
		<b>15 Updating the MSDIWG work plan 2015-16 and action list</b> <i>Docs: MSDIWG6- 11 Summary of Actions</i> <i>Docs: MSDIWG6- MSDIWG work plan</i>	All
		<b>16 Any other business</b>	All
<b>Break</b>	<b>1500 - 1515</b>		
<b>Next meeting</b>	1515 - 1555	<b>17 Content of next MSDIWG6 meeting</b> <b>Establishing regular teleconferences</b>	All
		<b>18 Place and time for the next MSDI open forum meeting and MSDIWG-7 meeting?</b>	All
		<b>Evaluation of the 4 last days</b>	All
<b>Closing</b>	1600	<b>Closing of the meeting</b>	Chair