



Administrator, Telephone  
Magnus Hovberg, +46104784699

**PM**

Date  
28 August 2019

Reg.No:

## Meeting venue Workshop for ENC/INT Chart Coordinators at NCWG-5

The meeting will take place at Rosenvik in Stockholm.

Address:  
af Pontins väg 6



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#### Alternative 1

Tram number 7 from Sergels torg (Hamngatan) to Djurgården, Waldemarsudde. Exit at stop Skansen, 3 minutes' walk to destination. At "af Pontins väg" take right, follow sign "Sjöfartsverket".

#### Alternative 2

Bus number 69 from Vasagatan to Djurgårdsbro, 15 minutes' walk to destination. At "af Pontins väg" take right, follow sign "Sjöfartsverket".

#### Alternative 3

Subway number 13 to Ropsten. Exit at Karlaplan and change to Bus number 44. Exit at Skansen, 3 minutes' walk to destination. At "af Pontins väg" take right, follow sign "Sjöfartsverket".

### Contact information

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## Hotel

Participants can book hotel room at Best Western Hotel Karlaplan. It's about a 10 minutes' walk to the Conference center, see map below. Rooms are pre-booked for, NCWG 5 meeting, until 30<sup>th</sup> of September. Price level about 125€ per night including breakfast. When booking this hotel use e-mail [info@hotelkarlaplan.se](mailto:info@hotelkarlaplan.se), please sign with booking number **247951** and booking reference **Sjofartsverket**.

Hotel address:  
Best Western Hotel Karlaplan  
Skeppargatan 82  
114 59 Stockholm



## Local travel information

### Arlanda Airport to Stockholm central station

ArlandaExpress (<https://www.arlandaexpress.com/>)

- The travel time is 20 mins.

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- Trains depart six times every hour during peak hours, and every fifteen minutes at other times. At 22.35 from Stockholm C and at 23.05 from Arlanda Airport the trains run every 30 minutes.
- The first stop from Stockholm Central Station is at Arlanda South (terminal 2, 3 and 4). The second and last stop is at Arlanda North (terminal 5). The travel time between Arlanda South & Arlanda North is only 1 min.
- All departures and arrivals are local Swedish time.

*You can buy tickets at the following locations:*

- Arlanda Express app.
- The ticket vending machines at Stockholm Central Station and Arlanda Airport terminal 2, 4, 5
- Website.
- The ticket office at track 1&2 at Stockholm Central Station: opening hours Sun-Fri from 4.00 a.m. to 12.00 p.m.; Sat from 4.00 a.m. to 9.00 p.m.
- Arlanda Visitor Centre in Terminal 5 and in the information counters at Arlanda Airport terminal 2 and 4.
- Onboard (SEK100 surcharge per ticket).
- From your travel agency.
- Stockholm Info at Stockholm Central station.

## **Public transport Stockholm**

SL (<https://sl.se/en/>)

The best way to travel in the city of Stockholm is by subway or bus.

The nearest subway station to the Conference center Garnisonen and the recommended Hotel is Karlaplan.

Travelling from T-Centralen to Karlaplan Subway-line 13 to Ropsten.

### *Fares and tickets*

In order to travel with the SL services you will need a ticket. There are tickets and travelcards for short and longer periods of time.

Nearly all tickets are loaded on an SL Access card, which is an electronic smart card. You need to pay a fee of 20 SEK for the card itself, but you can re-use your card at future visits to Stockholm. There are single use travelcards with tickets valid 75 minutes, 24 or 72 hours.

When you travel place your travelcard or SL Access card on the card reader at the automatic barriers in the Metro and at the commuter train stations, the blue card readers on board the buses or the blue cardreaders on poles placed on tram and light railway stops as well as at some commuter boat jetties.

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*You cannot purchase a ticket onboard the buses, onboard most of the trams and light railway trains, or onboard commuter ferries.*

For more information about travelling by public transport please go to the SL website, the link above.

### **Information about Visas for business trips and to attend conferences**

If you are visiting Sweden on a business or conference trip and are a citizen of a non-EU country, you may need a visa. A visa is a permit to travel to and stay in a country for a limited period. To be granted a visa, you need an invitation from the company or person who is arranging the conference. You must show that you have enough money for your keep and for your home trip. You also need health insurance that covers the costs if you become ill during your visit to Sweden.

For more information about Visa, please go to,  
<https://www.migrationsverket.se/English/Private-individuals/Visiting-Sweden/Visiting-on-business-and-for-conferences.html> .

### **Electric sockets**

In Sweden the power plugs and sockets are of type F, see picture. The standard voltage is 230 V and the standard frequency is 50 Hz.



### **Additional information**

Sweden will host an ICE breaker party on Monday the 4<sup>th</sup> of November and a Conference dinner at 6<sup>th</sup> of November. Invitations will be sent out separately.

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