

12th Standardization of Nautical Publications Work Group Meeting Tokyo, Japan (21 - 25 June 2010)

Logistics Information

Dear Colleagues,

JHOD (Hydrographic and Oceanographic Department, Japan Coast Guard) is pleased to welcome you to Tokyo for the 12th SNPWG meeting. JHOD is also pleased to provide the following logistical information for the meeting and to invite you to contact the JHOD should you require any additional information or assistance.

Meeting Location

The meeting will be held in "10A room of T's Ginza" which is a rental meeting room located in Ginza area and is not far from JHOD office. The participants of the meeting will be informed how and when to get there.

Accommodation

Three hotels in the vicinity of the meeting place are selected. The information is included in this document.

Airport

Narita International Airport. It is located in Narita city and at 60 km from downtown Tokyo.

<http://www.narita-airport.jp/en/index.html>

Airport Transportation

Taking an airport limousine will be most convenient. Railway access is possible and cheapest but you may need some experiences. The information is also provided in this document.

VISA

If you need a document from JHOD to obtain Visa to enter Japan, please let JHOD know.

Plug type

The electrical plug is type A, that is, two flat parallel blades. Electricity is 100V, 50Hz in the eastern part of Japan including Tokyo and 60Hz in the western part including Kyoto and Osaka.



Social Dinner

A social evening will be organized on Tuesday 22 June. Dinner will be at the delegates own expense, and further information will be made available on the first day of the meeting.

Notification of participation

Participants of the meeting are requested to notify JHOD his/her name, country, organization, hotel, flights, e-mail and accompanying person(s) if any. Please email your intention to attend the

meeting as soon as possible.

Contact point

ico@jodc.go.jp

also cc: kanazawa-r4w@jha.jp

Please indicate "SNPWG12" in the subject of your mail.

Detailed Information

Hotels

Please make reservations at one of these three hotels individually unless otherwise indicated.

[The Courtyard by Marriott Tokyo Ginza Hotel](#)

Address: 6-14-10 Ginza Chou-ku, Tokyo 104-0061

Phone: +81-3-3546-0111

FAX: +81-3-3546-8990

<http://www.marriott.com/hotels/travel/tyocy-courtyard-tokyo-ginza/>

The total number of rooms in the hotel: 206

About 8 minutes to the meeting room by walk

Special Reduced room rates without breakfast for the guests of the JHOD(*)

Single room A per night: 14,537 Japanese Yen

Single room B per night: 16,370 Japanese Yen

Double room per night: 20,990 Japanese Yen (single use)

Twin room per night: 20,990 Japanese Yen (single use)

Double room per night: 23,300 Japanese Yen

Twin room per night: 23,300 Japanese Yen

(*) Please say "Japan Coast Guard Hydrographic and Oceanographic Department" when making reservation in order to get the above-mentioned special discount rate.

Airport Limousine bound for the Ginza Area is available directly to the hotel: 3000 yen (one way)



[Keio Presso Inn Higashi-Ginza](#)

Address: 4-7-3, Tsukiji, Chuo-ku, Tokyo 104-0045

Phone: +81-3-3542-0202

FAX: +81-3-3542-0203

<http://www.presso-inn.com/en/hotel/higashiginza.html>

The total number of rooms in the hotel: 250

About 13 minutes to the meeting room by walk

Room rates with breakfast

Single room per night: 7,770 Japanese Yen

Double room per night: 12,600 Japanese Yen

Twin room per night: 13,650 Japanese Yen

Airport Limousine bound for the Ginza Area is NOT available directly to the hotel. You should get



off the limousine at the Courtyard by Marriott Tokyo Ginza Hotel. It takes several minutes to walk from there to the Keio Presso Inn Higashi-Ginza.

[Mitsui Garden Hotel Ginza Premier](#)

Address: 8-13-1, Ginza, Chuo-ku, Tokyo 104-0061

Phone: +81-3-3543-1131

FAX: +81-3-3543-5531

<http://www.gardenhotels.co.jp/eng/ginza.html>

The total number of rooms in the hotel: 361

About 10 minutes to the meeting room by walk

Room rates without breakfast

Moderate room per night: 18,900 Japanese Yen (single use)

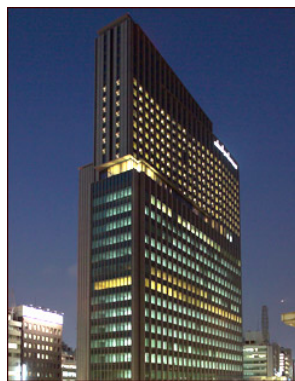
Superior room per night: 21,000 Japanese Yen (single use)

If you inform JHOD your itinerary and intention to stay at this hotel before 31 March, JHOD will make reservation for you at reduced rate as follows.

Moderate room per night: 13,500 Japanese Yen (single use)

Superior room per night: 15,000 Japanese Yen (single use)

Airport Limousine bound for the Ginza Area is available directly to the hotel: 3000 yen (one way)



Limousine between Narita Airport and Ginza / Shiodome Area

<http://www.limousinebus.co.jp/en/>

Click "Ginza and Shiodome" from "Please select your destination area"

Click "Courtyard By Marriott Tokyo Ginza Hotel" or "Mitsui Garden Hotel Ginza Premier" from "Please select your alighting point"

Click "Search"

I attach a file of the time table and related maps for your convenience.

Fare of a ticket is 3000 yen for one way.

There are no limousines which stop at "Keio Presso Inn Higashi-Ginza". But it is within ten minutes walk from the Courtyard By Marriott Tokyo Ginza Hotel to the Keio Presso Inn Higashi-Ginza.

As the time table is made as of 9 February 2010, please confirm the time table before using an airport limousine. Please note that travel time varies depending of the traffic conditions.

Limousine between Narita Airport and Tokyo City Air Terminal (T-CAT)

<http://www.limousinebus.co.jp/en/>

Click "T-CAT (Tokyo City Air Terminal)" from "Please select your destination area"

Click "Tokyo City Air Terminal" from "Please select your alighting point"

Click "Search"

There are Limousines between Narita airport and T-CAT every 10 to 15 minutes.

T-CAT is located about two kilometers apart from Ginza area and you need to ride in a taxi to go to your hotel.

Railway lines between Narita Airport and downtown

There are two railway lines from Narita Airport to downtown Tokyo, Keisei line and JR line.

1. Keisei Line

If you take a train of Keisei line and change trains at Aoto station, then the train will link to Asakusa line at Oshiage station and you will reach Higashi-ginza station which locates near the Courtyard by Marriot Tokyo Ginza Hotel and also walking distance (about 500 meters) from the other two hotels. This is the cheapest way (950 yen for Keisei line and 210 yen for Asakusa line) to get to hotels. Please note that Skyliners (Airport Express bound for Ueno) do not stop at Aoto station. So, you must take other trains (Limited express bound for Ueno). The stations at Narita airport locate at B1F of both terminals 1 and 2, and Narita airport station means Terminal 1. The trains leave Narita airport every 20 minutes from 6:00 to 22:40 except early morning and late evening. It takes about one hour from Narita airport to Aoto station and about 25 minutes from Aoto station to Higashi-ginza station.

2. JR line

If you take JR line you can get to Tokyo station. But you have to take subway lines and change trains at Ginza station in order to reach Higashi-ginza station. Otherwise you may take a taxi from the Tokyo station.

Subway Lines

There are two subway companies in Tokyo. One is Tokyo Metro and the other is Toei.

<http://www.tokyometro.jp/global/en/index.html>

<http://www.kotsu.metro.tokyo.jp/english/index.html>

You can view and download all subway lines in Tokyo in the following site.

http://www.tokyometro.jp/global/en/service/pdf/routemap_en.pdf

As subway stations are numbered, this map will help you when you take subways. For example, Higashi-ginza station in Asakusa line is numbered A-11.