

**SEVENTH MEETING OF THE WORLDWIDE ENC DATABASE WORKING GROUP
(WENDWG-7)
31 January – 2 February 2017, Washington DC, USA**

DRAFT AGENDA AND TIMETABLE

Tuesday 31 January	DAY ONE OF WENDWG 7
13h30	Registration
14h00	<p>1. Opening and Administrative Arrangements</p> <p><i>Docs: WENDWG7-01A List of Documents (IHO SEC.)</i> <i>WENDWG7-01B List of Participants (IHO SEC.)</i> <i>WENDWG7-01C WENDWG Membership (IHO SEC.)</i> <i>WENDWG7-01D Terms of Reference for WENDWG (IHO SEC.)</i> <i>WENDWG7-01E WEND Principles (IHO SEC.)</i> <i>WENDWG7-01D Guidelines for the Implementation of the WEND Principles (IHO SEC.)</i></p> <p>Chair opens the meeting and host delivers the welcoming address and logistics information. Participants are invited to introduce themselves. Secretary presents the administrative documents.</p>
14h15	<p>2. Approval of Agenda</p> <p><i>Doc: WENDWG7-02A Agenda and Timetable (IHO SEC.)</i></p> <p>Participants are invited to comment on the agenda and timetable including proposing any revisions as appropriate. Agenda is adopted.</p>
14h30	<p>3. Matters arising from Minutes of WENDWG6 Meeting</p> <p><i>Docs: WENDWG7-03A Minutes of WENDWG6 (IHO SEC.)</i> <i>WENDWG7-03B Status of Actions List from WENDWG6 (IHO SEC.)</i></p> <p>Pending Actions from previous meeting are reviewed or agreed to be reported under the relevant agenda items as appropriate. Quick review of the completed Actions.</p>

15h00	<p>4. Review of progress made on the work items of the WENDWG Programme of Work</p> <p>4.1 Overlapping issues and ENC Coverage</p> <p><i>Docs: WENDWG7-04.1A1 Report on a pilot project using OEM tools (SG)</i></p> <p><i>WENDWG7-04.1A3 Report on the impact of overlapping ENC in ECDIS (IC ENC, CIRM)</i></p> <p><i>WENDWG7-04.1B2 Report on the development of the policy on overlapping data and production responsibilities (RHC Representatives) – Draft S-11 Part A, Guidance for the Preparation and Maintenance of INT Chart and ENC Schemes (IHO SEC.)</i></p> <p><i>WENDWG7-04.1F1 Report on global ENC coverage (UK, RHCs Representatives)</i></p> <p><i>WENDWG7-04.1F2 Report on risk assessment methodologies and existing gaps (RHCs Representatives)</i></p> <p><i>WENDWG7-04.1F3 List of Ports and Moorings Database (UK, RHCs Representatives, IHO SEC.)</i></p>
15h30	Coffee break and Photo
16h00	<p>4.2 IHO Performance Indicators, IHO ENC Catalogue – Preparation of 1st Session of IHO Assembly, Support to IRCC Report</p> <p><i>Docs: WENDWG7-04.2F4 Performance Indicators for 2018-20 (IHO SEC.)</i></p> <p><i>WENDWG7-04.2H1 Progress report on the development of the IHO ENC Catalogue (IHO SEC.)</i></p> <p><i>WENDWG7-04.2 INF1 WENDWG Report to the 1st Session of the IHO Assembly (Chair)</i></p>
17h00	End of day one (drafting group if appropriate).
Wednesday 1 February	DAY TWO OF WENDWG7
9h00	<p>4.3 RENC Harmonization and Distribution</p> <p><i>Docs: WENDWG7-04.3C2 Report on Harmonization Issues (IC-ENC, PRIMAR)</i></p> <p><i>WENDWG7-04.3D1 RENC Update of the Data Flow Diagram (IC-ENC, PRIMAR)</i></p> <p><i>WENDWG7-04.3D3 Status report on the ENC Producers who distribute their ENCs through a RENC (RENCs, IHO SEC.)</i></p>

	<p>4.4 The Full Implementation of the WEND Principles – Report by RHCs’ Reps on the implementation of ENC Schemes (in accordance with Action IRCC8-13)</p> <p><i>Docs: WENDWG7-04.4J1 Report by RHCs on Action IRCC8/13 (implementation of ENC Schemes)</i></p>
10h30	Coffee break
11h00	<p>4.5 IRCC-8 Decisions and Actions that impact WENDWG (IRCC8-14: draft an IHO Resolution to address the overlapping issues and report to the IRCC)</p> <p><i>Docs: WENDWG7-04.5A List of Decisions and Actions in relation to WENDWG Activities</i></p> <p><i>WENDWG7-04.5B Draft IHO Resolution to address ENC overlapping issues</i></p>
12h30	Lunch
13h30	<p>4.5 IRCC-8 Decisions and Actions that impact WENDWG (IRCC8-14: draft an IHO Resolution to address the overlapping issues and report to the IRCC) (Cont.)</p> <p><i>Docs: WENDWG7-04.5A List of Decisions and Actions in relation to WENDWG Activities</i></p>
15h00	Coffee break
15h30	<p>5. Review of Information Papers</p> <p><i>Docs: WENDWG7-05A List of HSSC-8 Decisions and Actions in relation to WENDWG Activities</i></p>
16h00	<p>6. Drafting Session</p> <p>Drafting groups to continue their work.</p>
17h30	End of day two
Thursday 2 February	DAY THREE OF WENDWG7
08h30	<p>Report(s) of drafting groups</p> <p>WENDWG will consider reports of drafting groups and any proposals and agree action as appropriate</p>

9h30	<p>7. Review and update of the WENDWG Programme of Work</p> <p><i>Doc: WENDWG7-07A WENDWG Programme of Work 2016-17 (Chair/Sec)</i> <i>WENDWG7-07B WENDWG Programme of Work 2017-18 (Chair/Sec)</i></p> <p>Chair will present the way forward and proposals to update the WENDWG programme of work for 2017-18 to be approved at IRCC-9 and assess the need for WENDWG continuation.</p>
10h00	<p>8. Review of the WENDWG7 Action List</p> <p>Chair will review the draft WENDWG7 Action List.</p>
10h30	<p>9. Any other business</p> <p>Participants will review additional subjects if any.</p>
11h00	<p>10. Next meeting dates and venue</p> <p>Working Group agrees on the next meeting dates and venue.</p>
11h30	<p>Proposed End of the meeting - <i>subject to any agenda amendment proposals</i></p>