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CONFERENCE CIRCULAR LETTER No. 6
16 June 2016

XIXth INTERNATIONAL HYDROGRAPHIC CONFERENCE /
1st SESSION OF THE IHO ASSEMBLY

Monaco, 24-28 April 2017

IHO MEMBER STATES' EXHIBITION

“From data collection to hydrographic products and services”

Reference: Conference Circular Letter No.1 dated 21 April 2016 - *Announcement and General Arrangements*

Dear Hydrographer,

1. An IHO Member States' Exhibition “*From data collection to hydrographic products and services*” is planned to take place during the next Conference / Assembly. This exhibition will replace the IHO Cartographic Exhibition that has taken place at previous International Hydrographic Conferences. The exhibition is intended to provide an opportunity for Member States not only to display their paper charts and maps, but also to highlight the increasing spectrum of hydrographic activities and the delivery of hydrographic services in which most Member states are now involved. This could include:

- Data acquisition, database management and quality control,
- Electronic Navigational Charts (ENCs),
- International (INT) Charts and other paper charts,
- Provision of nautical information,
- Leisure charts and pleasure-craft products,
- Maritime geospatial information, web portals, other digital hydrographic products,
- Research and development and new technologies highlights.

2. The IHO Member States' Exhibition will be held from Monday 24 to Friday 28 April 2017. It will be located at the ground floor in the foyer of the Auditorium Rainier III.

3. The following practical information concerning the IHO Member States' Exhibition is provided:

3.1 Exhibition space in the IHO Member States' Exhibition will be free of charge.

3.2 Each exhibitor will be allocated, on request, a number of flat, vertical display panels measuring 2 meters high x 1 meter wide. A space of not more than 1 meter deep in front of the panels may also be used in most areas. Member States may provide their own display arrangements provided that they respect the space allocated. Some examples of a typical display from previous cartographic exhibitions are shown in Annex to illustrate the space available. Confirmation of the allocation of available exhibition/panel space will be provided to exhibiting Member States at the end of February 2017.

3.3 Member States wishing to display digital products will be provided with a small table and electrical power supply, as necessary. Member States may wish to bring their own equipment to display digital products, or alternatively, computers and related equipment can, if necessary, be rented locally. Addresses of suitable local suppliers will be provided on request. Displays must be set up on 22-23 April 2017 prior to the start of the Conference /

Assembly. While the IHB staff will assist where possible, the mounting of each display remains the responsibility of the exhibiting Member States. If a high speed wifi internet connection is required, exhibitors should contract, at their own expenses, with a local company, as the wifi network setup for the needs of the Conference / Assembly itself will not allow for any internet browsing.

- 3.4 The name of the exhibiting Member State will be prominently shown at the top of each booth/panel. This will be prepared by the IHB. In those cases where digital products are displayed on equipment supplied by commercial partners, reference to these commercial partners may be shown on the equipment only.
- 3.5 Member States should label their displays as necessary, either in English or French, or preferably in both languages.
- 3.6 Member States should liaise with the IHB to resolve any practical problems related to their exhibit, such as particular power, computers, security or lighting requirements.
- 3.7 While the exhibition will not be open to the public and reasonable security measures will be in place to safeguard the material on display, the exhibition area will not be under constant security surveillance.
- 3.8 In order to allow initial preparation of the display area by the IHB, display material accompanied by a plan must reach the IHB by 20 March 2017. It should be marked: "IHO Member States' Exhibition".
- 3.9 As was the case for the previous cartographic exhibitions, an award will be made for the best IHO display.

4. Member States are strongly encouraged to participate in the IHO Member States' Exhibition. Those Member States that intend to provide a display are requested to inform the IHB by registering for the *IHO 2017 Conference/Assembly – IHO Member States' Exhibition* event through the IHO online registration system at: www.iho.int > International Hydrographic Conference / Assembly, by 1 October 2016. A form will be available through the IHO online registration system for Member States' to request their requirements (space in m², etc.) and to list the type of products to be displayed. These requests will be confirmed by 20 February 2017. The Catalogue of the IHO Member States' Exhibition will be distributed in March 2017 with the documents for the Conference/Assembly.

5. In summary, the deadlines are as follows:

Initial intention to participate (IHO online registration system):	1 October 2016
Requirement form available for inputs (IHO on-line registration system):	1 October 2016
Requirement form filled and sent to IHB	1 February 2017
Feedback to exhibitors on space allocated:	20 February 2017
Receipt of display material at the IHB:	20 March 2017
Display arrangements at the Auditorium Rainier III	22-23 April 2017

6. The principal IHB point of contact for this exhibition is Assistant Director Yves Guillam (adcs@iho.int).

On behalf of the Directing Committee,
Yours sincerely,



Robert WARD
President

Annex: Examples of a typical display from previous IHO Cartographic Exhibitions

**IHO MEMBER STATES' EXHIBITION AT IHC-XVIII/A-1
24-28 April 2017
Auditorium Rainier III – Ground Floor**

Examples of a Typical Display from Previous IHO Cartographic Exhibitions

