

Baltic Sea INT Chart Committee (BSICC)

BSICC Report to the BSHC 15th Conference

[31 August 2010]

1. Status of Work of BSICC

Mr. Jarmo Mäkinen has been acted as the Chair of the BSICC. There have been no changes to the BSICC membership. *Mr. Juha Korhonen* has acted as the secretary of BSICC.

The tasks for the BSICC are to maintain Baltic Sea INT Numbering Schema, allocate INT numbers to Member States on request and to agree on responsibilities of producing INT Charts. There is no explicit BSICC Work Programme.

The communication within the BSICC has been performed by BSICC Letters and e-mails. The Chair has communicated with IHB and the Coordinator of Region D.

2. Proposed TORs and ROPs for BSICCWG

The BSHC/14 discussed on an early draft IHO Generic RCG TOR/ROP for Regional Charting Groups and tasked Finland and Denmark to provide a report to HSSC1 about the enhancement of these draft Generic RCG TOR/ROP and on the possible impact to the work for the Regional Charting Groups (BSHC14 Action 14). This report was forwarded to HSSC1 as document *HSSC1-6.5C*. The HSSC1 meeting endorsed the comments and proposals to the draft TOR/ROP. The CSPCWG has finalised the generic TOR/ROP. The IHB has distributed them included in the Edition 2.003 of IHO Publication S-11 Part A *Guidance for the Preparation and Maintenance of International Chart Schemes*, see CL 86/2009. Member States have approved them, see CL 23/2010.

Based on these generic TOR/ROP the BSICC chair has prepared draft BSICCWG TOR/ROP and distributed them to BSICC members for comments within the BSICC Letter 1/2010 on 15 March 2010. No proposals for substantial amendments were received. The proposed BSICCWG TOR/ROP are attached in [Annex 1](#).

The BSHC 15th Conference is asked to approve these TOR/ROP and the change of the name of the BSICC to be as BSICCWG.

3. New changes of production nations.

No changes since BSHC/14.

4. New INT numbers.

As presented at the BHSC/14 Conference, the requests for new INT Numbers have been raised by many BSICC members and discussed with the CSPCWG Chair and the coordinator of Region D. As informed in BSICC Letter 1/2010, new INT numbers has been allocated to Estonia (13), Finland (1), Germany (1, MRG INT 1200), Latvia (1), Poland (1) and Sweden (46).

The Mariners' Routeing Guide Baltic Sea has been allocated **INT 1200**, because the latest edition of S-49 recognises INT Chart status for Mariners' Routeing Guides, see CL 33/2010.

5. Updates to S-11 Region E (Baltic Sea)

Many of the BSHC members have proposed a lot of updates to Region E of S-11 (Baltic Sea) including the above mentioned new INT chart numbers, a lot of updates to the printing schedules and detailed information of many charts.

The updates have been the IHB (Mr. *Michel Huet*) to be included shortly to the Region E of S-11 (Baltic Sea).

The translation of the Chart titles into English language are under discussion within the BSICC.

6. Actions for the BSHC 15th Conference:

The BSHC 15th Conference is requested to

1. endorse this Report
2. endorse the updates to Region E of S-11 (Baltic Sea)
3. approve the proposed BSICC TOR/ROP
4. approve the new name BSICCCWG

Annexes:

1. Proposed TORs and ROPs for BSICCCWG
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Annex 1:

PROPOSED
TERMS OF REFERENCE AND RULES OF PROCEDURE
for the
BALTIC SEA INTERNATIONAL CHARTING COORDINATION WORKING GROUP
(BSICCWG for *REGION E*)
[31 August 2010]

1. Background

- 1.1 The *Baltic Sea* Hydrographic Commission recognizes the need to actively develop and maintain official nautical charts, in both paper and digital formats, that support ships engaged on international voyages in its region. Accordingly, it appoints and directs a working group to undertake this task. The working group shall be named the *Baltic Sea International Charting Coordination Working Group (BSICCWG)*.
- 1.2 The BSICCWG is a subsidiary body of the Baltic Sea Hydrographic Commission. It shall conduct its work in accordance with these Terms of Reference and Rules of Procedure. The Regional Hydrographic Commission may clarify or amend these generic Terms of Reference and Rules of Procedure for the ICCWG in order for these to be made specifically relevant and applicable to its region. Its work is subject to the Baltic Sea Hydrographic Commission's approval.

2. Terms of Reference

- 2.1 To study issues related to nautical charting of the region, in particular to coordinate the allocation of production responsibilities for paper and electronic charts (INT charts and ENC), that support ships engaged on international voyages.
- 2.2 To develop and maintain an integrated international chart scheme for the region.
- 2.3 To reach decisions on the maintenance and updating of the documents for which it is responsible.
- 2.4 To provide advice on chart schemes to individual Member States, in order to encourage adherence to IHO charting regulations, specifications and standards, and to promote and coordinate the production of international (INT) charts and ENC.
- 2.5 To develop proposals for new or amended INT chart schemes to meet evolving user needs (for example, the introduction of new or amended routing measures, the confirmed developments of international ports).

- 2.6 To coordinate the development and maintenance of small / medium scale ENC schemes, by regional agreement, to ensure consistent parameters are used in the compilation of ENC.
- 2.7 To act as the custodian and maintainer of official, version-controlled catalogues, depicting the status of published and planned charts, subject to formal review and approval by Member States of the Baltic Sea Hydrographic Commission. However, the ENC catalogues may be maintained by RENCs subject to Baltic Sea Hydrographic Commission's approval.
- 2.8 To provide advice to IHB on any amendments required to maintain S-11 Part B: Catalogue of International Charts (for example, scale, limits, numbering) and, as appropriate, any corresponding ENC catalogue.
- 2.9 To provide advice to Chairman CSPCWG and IHB on any amendments required to maintain S-11 Part A '*Guidance for the Preparation and Maintenance of International Chart Schemes*', in particular its Annexes (Annex A: Potential Printer Nations; Annex B: Use of A0 Paper).
- 2.10 To provide advice to Chairman CSPCWG and IHB on any amendments required to maintain the '*Guidelines for the Preparation and Maintenance of Small / Medium Scale ENC Schemes*' (when published).
- 2.11 To undertake professional consideration of new information of interest to the BSICCWG which may impact its business and responsibilities.

3. Rules of Procedure

- 3.1 Membership is open to all members and associate members (Member States) of the Baltic Sea Hydrographic Commission wishing to be represented. Each Member State shall be represented through a single point of contact. Noting the technical nature of the Group's work, participation should be limited to representatives of Hydrographic Offices concerned with nautical charting.
- 3.2 The Coordinator will monitor membership to encourage active participation by all Member States within the Baltic Sea Region.
- 3.3 Non-Governmental International Organizations recognized by the IHO may participate as observers in BSICCWG activities, where matters of special interest to the NGIO concerned are being considered (IHO Resolution T1.2, rule 6.c refers).
- 3.4 The Coordinator role shall be held by a Member State participating in the BSICCWG. The election of the Coordinator, or the reconfirmation of the existing Coordinator, shall be decided by the Baltic Sea Hydrographic Commission at an ordinary meeting or, where a meeting is not convened, by correspondence. Election shall be determined by a simple majority of Member States present and voting (or responding, where determined by correspondence).
- 3.5 Normally, a Vice-Coordinator is not required to be appointed. However, if a Vice-Coordinator is appointed by the Baltic Sea Hydrographic Commission:
 - Election to the post will be by the same method as for the Coordinator;
 - The Vice-Coordinator shall act as the Coordinator, with the same powers and duties, in the event that the Coordinator is unable to carry out the duties;

- The Coordinator and Vice-Coordinator will decide between them the organization of the work entailed in these posts, or these may be defined by the Baltic Sea Hydrographic Commission.
- 3.6 Conduct of business will be primarily by correspondence. If meetings are required, these should be planned with due regard to efficiency and obtaining the fullest membership support (for example, by holding meetings in association with meetings of the Regional Hydrographic Commission). All members shall inform the Coordinator in advance of their intention to attend meetings of the BSICCWG. The working language shall be English.
- 3.7 Draft proposals will be circulated for review and comment to:
- All members of the BSICCWG and, where appropriate, all members of the Baltic Sea Hydrographic Commission;
 - Coordinators of adjoining regional ICCWG, if the scheme impacts on those regions (for example, to ensure consistency and coherence of coverage across regional boundaries, for the allocation of chart numbers);
 - Hydrographic Offices producing or printing charts of the Region;
 - Chairman CSPCWG, if independent advice is required.
- 3.8 Decisions shall be made by consensus.
- 3.9 Where required, a Work Plan should be developed and maintained. This should include task priorities and the expected time frames for progressing tasks. The Regional Hydrographic Commission may delegate tasks to the BSICCWG as it sees fit; it is also available to provide guidance on request (for example, in respect of priorities).
- 3.10 The Coordinator will report progress to meetings of the Baltic Sea Hydrographic Commission and at other reasonable times, on request. Reports shall include but are not limited to:
- An updated Regional INT Chart Catalogue;
 - An update of the ENC Catalogue relevant to the Region (if not undertaken by RENCs);
 - Changes made to the scheme of INT Charts for the Region, approved by the BSICCWG since the last report, together with a summary of reasons;
 - Changes made to the small / medium scale ENC scheme for the Region, approved by the BSICCWG since the last report, together with a summary of reasons;
 - An updated Work Plan (if used).
- 3.11 All participants, including Baltic Sea Hydrographic Commission members and associate members where not directly represented in the BSICCWG, shall keep the Coordinator informed of any information relevant to the BSICCWG. This may include:
- Submitting proposals for new INT Charts, or amendments (for example, to limits, scale of portrayal) to existing INT Charts, in the Region;
 - Requesting new INT Chart numbers for new charts that are planned;
 - Reporting the status of production of international charts (INT Charts and ENC).
- 3.12 BSICCWG members shall respond in a timely manner to all reasonable requests for advice from the Coordinator (for example, requests for updating the Catalogue of the INT Charts of the Region, change in points of contact), abiding by all reasonable stated deadlines.

3.13 The work shall be done in accordance with:

- IHO Resolution 1/1997 as amended [K2.19]: '*Principles of the Worldwide Electronic Navigational Chart Database (WEND)*', to ensure a world-wide consistent level of high-quality, updated ENCs;
- S-57: '*IHO Transfer Standard for Digital Hydrographic Data*';
- S-??: '*Guidelines for the Preparation and Maintenance of Small / Medium Scale ENC Schemes*' (when published);
- S-11 Part A: '*Guidance for the Preparation and Maintenance of International Chart Schemes*';
- S-4: '*Chart Specifications of the IHO and Regulations for International (INT) Charts*', which provides the internationally-agreed product specification for both national and international (INT) charts.

Reference: BSHC 15th Conference, 21-23 September 2010.
