



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA HYDROGRAPHIC COMMISSION



MACHC Circular Letter
10/2014

Date, 7 October 2014

To: MACHC members, Associate members and observers

Subject: Draft agenda and timetable 15th MACHC meeting

Dear MACHC colleagues,

Please find attached on behalf of the Chair, the 15th MACHC draft agenda and timetable.

With reference to MACHC cl 08/2014, I hereby also ask your attention for the registration for the 15th MACHC meeting.

Sincerely yours,


Mr. M. Amafo LL.M (IMLI)
Director Maritime Authority Suriname and MACHC Chair



**15th MEETING OF THE MESO AMERICAN AND CARIBBEAN SEA HYDROGRAPHIC COMMISSION
(MACHC15)
Manzanillo, Colima Mexico
10- 13 December 2014**

AGENDA AND TIMETABLE

Note: Presenters of papers in parentheses ().

Time	DAY ONE OF MACHC15 Wednesday, 10 December 2014 (Short sleeved navy whites, wayabera or lounge suit)	Location	Responsible
08.00- 08.15	Registration 15 th MACHC	TBD	All
08-15- 09.00	Opening Remarks Opening of the meeting and welcome.	TBD	Chair/Host/IHB/ Chief guest
09.00- 09.10	Photograph	TBD	Host
09:10 – 13:10	Theoretical training	Auditorium IOP	Several
13:10 – 14:00	Lunch		Club Naval
14:00 – 16:00	Theoretical training	Auditorium IOP	Several
09:10 – 13:10	Workshop training	IOP Classroom1	ESRI-QPS
		IOP Classroom 2	CARIS
	Data Management And MSDI And Data Management For MACHC Ms And Associate Members.	IOP Classroom 3	John Pepper Marketing Director Ocean Wise Limited
09:10 - 16:00	Exhibition of the Hydrographical Industry	Front yard of the IOP	Several
09:40 – 16:00	Exhibition of the Echo sounder	Hydrographic vessel 1	Kongsberg
		Hydrographic vessel 2	ODOM
		Hydrographic vessel 3	SEAPROD
		Hydrographic vessel 4	Geosurvey Mexicana, S.A. De C.V.
16.00	End of day one		
18.00- 20.00	Cultural Activities, Mexican ballet night (Ice breaking event)	Garden City (Pez Vela)	Host



DAY TWO OF MACHC15 Thursday, 11 December 2014 (Short sleeved navy whites, wayabera or lounge suit)			
08.00- 08.15	Introductions Participants will be invited to introduce themselves	TBD	Chair
08.15- 08.30	Approval of Agenda and timetable <i>Doc: - MACHC15-01b Agenda and Timetable(Chair)</i> Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is considered and adopted.	TBD	Chair
08.30- 08.45	1.6- 1.7 List of documents/ Administrative Arrangements <i>Docs: - MACHC15-01c List of Documents (Chair)</i> <i>MACHC15-01d List of Participants (Chair)</i> Documents are presented and updated as necessary, Logistic guidance and information	TBD	Chair
08.45- 09.00	2. Matters arising from Minutes of MACHC14 Meeting <i>Docs: - MACHC15-02 Minutes of MACHC14 (Chair)</i> Approval of the MACHC14 Minutes. 3. MACHC 14 Action list review <i>MACHC15-03 Status of Action List</i> from MACHC14 meeting (Chair). List of Actions is reviewed and updated. 4. MACHC Statutes Discussion regarding MACHC Statutes 4.1 Mexico paper regarding Spanish as working language 4.2 Invited MACHC Countries	TBD	Chair Mexico Chair



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9.00- 10.00	<p>5. Feedback from other IHO bodies affecting MACHC</p> <p>5.1 IHB Report <i>Doc: MACHC15-05.1 IHB Report (IHB)</i> Report on status of approvals, C-55 inputs, IHO Yearbook inputs, development of GIS databases and the Extraordinary International Hydrographic Conference (EIHC5).</p> <p>5.2 IRCC6 Report <i>Doc: MACHC15-05.2 IRCC6 Report (Chair)</i> Report on IRCC6, including decisions affecting MACHC</p> <p>5.2.1. MACHC actions for IRCC7</p> <p>5.3 HSSC6 Report <i>Doc: MACHC15-05.3 HSSC6 Report</i> Report on HSSC6, including decisions affecting MACHC</p> <p>5.4 WENDWG Report <i>Doc: MACHC15-05.4 WENDWG4 Report (Chair)</i> Report on WENDWG4, including decisions affecting MACHC</p>	TBD	<p>IHB</p> <p>Chair</p> <p>Brazil</p> <p>John Nyberg NOAA USA (MICC Chair)</p>
10.00- 10.30	Coffee Break	TBD	Host
10.30-12.30	Marine Economic Infrastructure Programme Working Group meeting	Meeting room 2	Mr Chris Thorne (MEIP Chair)
12.30- 13.30	Lunch	TBD	Host
13.30- 15.30	MACHC Integrated Charting Committee Meeting	Meeting room 1	John Nyberg NOAA USA (MICC Chair)
15.30- 16.00	Coffee Break	TBD	Host
16.00- 18.00	Capacity Building Session	Main Room	Jeff Bryant (CB coordinator)
18.00	End of day two		
19.00- 22.00	DINNER (All delegates Smart Casual)	Hotel Tesoro	Host



Time	DAY THREE OF MACHC15		
	Friday , 12 December 2014 (Short sleeved navy whites, Wayabera or lounge suit)		
08.30- 9.50	6 MACHC Activities in Relation to the IHO Work Programme 6.1 Presentation of National Reports Docs: <ul style="list-style-type: none"> • MACHC15-06.1A National Report Antigua and Barbuda • MACHC15-06.1B National Report Barbados • MACHC15-06.1C National Report Brazil • MACHC15-06.1D National Report Colombia • MACHC15-06.1E National Report Cuba • MACHC15-06.1F National Report El Salvador • MACHC15-06.1G National Report France • MACHC15-06.1H National Report Guatemala • MACHC15-06.1I National Report Guyana • MACHC15-06.1J National Report Haiti • MACHC15-06.1K National Report Honduras • MACHC15-06.1L National Report Jamaica • MACHC15-06.1M National Report Mexico • MACHC15-06.1N National Report Netherlands • MACHC15-06.1O National Report Nicaragua 	TBD	Chair
	<ul style="list-style-type: none"> • MACHC15-06.1Q National Report Saint Lucia • MACHC15-06.1R National Report St Kitts and Nevis • MACHC15-06.1S National Report Suriname • MACHC15-06.1T National Report Trinidad and Tobago • MACHC15-06.1U National Report United Kingdom • MACHC1-06.1V National Report United States of America • MACHC15-06.1W National Report Venezuela Chair invites Members and Associate Members to summarize their reports briefly and present the key achievements, the challenges faced and lessons learned (maximum 5 minutes each). National reports to cover all the topics described in IHO Resolution 2/1997 (see MACHC CL 07/ 2014)		
09.50- 10.20	Coffee Break	TBD	Host



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10.20- 11.05	<p>6.2 Maritime watch (WWNWS)</p> <p>6.3 Procedures in response to marine disasters The Commission discusses regional progress on the establishment of procedures and emergency contact details, based on the national reports and other relevant information</p>	TBD	
11.05- 12.35 11.05- 11.35	<p>7 MACHC Committees and Working Groups</p> <p>7.1 Marine Economic Infrastructure Programme Working Group (MEIP WG) <i>Doc: MACHC15-07.1 MEIP Report (MEIP-WG Chair)</i> MEIP-WG Chair reports on MEIP developments and proposals followed by a discussion and consideration on the way ahead.</p>	TBD	MEIP-WG Chair
11.35- 12.05	<p>7.2 MACHC Integrated Charting Committee (MICC) <i>Doc: MACHC15-07.2 MICC Report (MICC Chair)</i> MICC Chair reports the developments and proposals followed by consideration by the Commission</p>		MICC Chair
12.05- 12.35	<p>7.3 MACHC Capacity Building Coordination (CB) <i>Docs: * MACHC15-07.3A CBSC12 Report (CB Coordinator)</i> <i>*MACHC15-07.3B CB Report (CB Coordinator)</i> CB Coordinator reports on the outcome of CBSC12 and of the CB Session.</p>		Jeff Bryant (CB coordinator)
12.35- 12.50	<p>7.3.1 MACHC actions CBSC 13</p>		Jeff Bryant
12.50- 13.50	Lunch	TBD	Host



13.50- 15.20	8. Reports from Relevant International and Regional Organizations <ul style="list-style-type: none"> • MACHC15-08A Comisión Centro Americana de Transporte Marítimo (COCATRAM) • MACHC15-08B International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) • MACHC15-08C International Bathymetric Chart of the Caribbean Sea and the Gulf of Mexico (IBCCA) • MACHC15-08D International Maritime Organisation (IMO) • MACHC15-08E Organisation of Eastern Caribbean States (OECS) • MACHC15-08F Pan American Institute of Geography and History (PAIGH) 	TBD	Organizations
	<ul style="list-style-type: none"> • MACHC15-08G Radio Technical Commission for Maritime Services (RTCM) • MACHC15-08H Regional Marine Pollution Emergency Information and Training Centre for the Wider Caribbean (REMPEITC) • MACHC 15- 08I Caribbean Shipping Association (CSA) • MACHC 15- 08J Union of South American Nations (USAN) • MACHC 15-08K Caribbean Memorandum of Understanding (CMOU) • MACHC 15- 08L Association of Caribbean States (ACS) <p>Chair invites the representatives of relevant International and Regional Organizations to present the key aspects of their reports. (maximum 15 minutes each)</p>		
15.20- 15.50	Coffee break	TBD	Host



15.50- 16.50	8. Reports from Relevant International and Regional Organizations (Cont.) <ul style="list-style-type: none"> • MACHC 15- 08M International Centre for ENC's • MACHC 15- 08N The Caribbean Community Secretariat • MACHC 15- 08O Panama Canal Authority • MACHC 15-08P Conservation International Suriname <p>Chair invites the representatives of relevant International and Regional Organizations to present the key aspects of their reports. (maximum 15 minutes each)</p>		
16.50- 17.00	9 Satellite Derived Bathymetry (SDB) Overview presentation on Satellite Derived Bathymetry	TBD	
17.00- 17.10	9.1 Crowd Sourced Bathymetry (CSB) Overview Presentation on Crowd Sourced Bathymetry.		
17.10- 17.30	10. Report of the Industry day		Mexico
17.30- 17.45	11. Report of 5EIHC		IHB
17.45- 18.05	12. Blue Economy 12.1 Prof. S. Naipal (Suriname)	TBD	Prof. S. Naipal
	End of the day 3		
20.00- 22.00	DINNER Mexican Ballet Night (All delegates Smart Casual)	La Fragata Room.	Host
Time	DAY FOUR OF MACHC15 Saturday, 13 December 2014 (Short sleeved navy whites, Wayabera or lounge suit)		
08.00- 08.30	13. Maritime Funding 13.1 Invited Organizations 13.2 Invited Financial Organizations	TBD	Chair/ IHB Chair
08.30- 09.00	14. Regional projects	TBD	
09.00- 09.30	15. Any other business Discussion on any other business	TBD	All
09.30- 09.45	16. Date and venue of the next Meeting Decision on date and venue of the next meeting.	TBD	Chair



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09.45- 10.00	17. Election of Chair and Vice Chair	TBD	Chair
10.00- 10.15	18. Review of the Actions and Decisions The participants will be provided with the draft action list within one month	TBD	Chair
10.15- 10.45	19. Outgoing speech 20. Incoming speech	TBD	Chair New Chair
10.45.- 11.00	19. Closing remarks Closing remarks from the Chair	TBD	Chair
	END OF THE MEETING		

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