



**MACHC Letter 16/2015**

Date, 2 October 2015

To: Mr. Ronald Jackson  
Executive Director Caribbean Disaster Emergency Management Agency (CDEMA)

**Subject: Invitation to attend the 16Th MACHC meeting**

Dear Sir,

I hope to find you well. I am writing you this letter in my capacity as chair of the Meso American & Caribbean Sea Hydrographic Commission (MACHC). The MACHC is a Regional Hydrographic Commissions (RHC) which coordinates hydrographic activities, including surveying and production of ENCs in support of the International Hydrographic Organization (IHO).

The RHCs are made up of IHO Member States together with other regional States and NGOs that wish to participate and work in close harmony with the IHO to help further its ideals and advance maritime safety and efficiency as well as support the protection and sustainable use of the marine environment. RHCs meet at regular intervals to discuss such things as mutual hydrographic surveying and chart production problems, plan joint survey operations, and resolve schemes for medium and large scale International Charts and ENC coverage in their respective regions.

It would appear that CDEMA and the MACHC have a common interest in safety in the Caribbean. It is therefore my pleasure to invite you as Executive Director of CDEMA or a representative of the CDEMA, to attend the next MACHC meeting in St. John's, Antigua. The preliminary program is as follows.

- On the 8th of December 2015 in the early evening, an Ice breaker.
- On the 9th of December 2015, various specialist workgroups will have their meetings (SDI, INT-charts/ENC coordination, CB and risk analysis).
- From the 10th to 12th of December 2015, the MACHC plenary meeting will take place which includes 'Industry-day-activities'.

I invite you or your representative to contribute to the MACHC meeting with a short presentation of 15 minutes that focuses on the (policy) developments and arrangements in your organisation that affect the MACHC region and vice versa how the MACHC might support the aims of CDEMA.

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The Netherlands Hydrographic Office,  
Visitor address: van Alkemadelaan 786, 2597 BC. The Hague,  
Postal address: P.O. box 10.000 1780 CA Den Helder,  
Telephone: +3170362800 Fax. +31703162845  
info@hydro.nl

Enclosed you will also find the registration form. I kindly ask you to email this form to [info@hydro.nl](mailto:info@hydro.nl) and [kmcghie@abregistry.ag](mailto:kmcghie@abregistry.ag)

The venue for this 16th MACHC meeting is the Jolly Beach Resort and Spa. I have enclosed the hotel information with some logistic details for your convenience. For favourable rates you can use "MACHCDEC15" as reference for your reservation (use e-mail, not the website).

Sincerely yours,



*Captain RNLN Marc C. J. van der Donck*  
Director Netherlands Hydrographic Office  
Hydrographer of the Royal Netherlands Navy  
Chairman, Meso American & Caribbean Sea Hydrographic Commission



16th MESO AMERICAN & CARIBBEAN  
SEA HYDROGRAPHIC COMMISSION MEETING  
St John's, Antigua & Barbuda  
08<sup>th</sup> to 12<sup>th</sup> December 2015

**Participant Registration Form**

Please send the completed registration form via e-mail to:  
[info@hydro.nl](mailto:info@hydro.nl) and [kmcghie@abregistry.ag](mailto:kmcghie@abregistry.ag)  
latest 01 November 2015

**Member State /  
Organization**

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1. **Contact Details**

Head or Member of  
delegation  
Rank or Title  
Family Name<sup>1</sup>  
Given or Personal Name  
Position / Job title / Role  
Nationality  
Telephone  
Fax  
E-mail  
Spouse/Partner Travelling  
Special Dietary  
Requirements (Please  
State Type)


<sup>1</sup> Underline name generally used in case of doubles surnames as in Speaking-Spanish countries.

2. **Travel Details** (For administrative purpose only). Participants are expected to make their own travel arrangements.

Flight Number	
Airline	
Arrival date/time	
Departure date/time	

3. **Hotel Information** (For administrative purpose only). Participants are expected to make their own accommodation arrangements.

Hotel booking

Jolly Beach Resort	Yes/No
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Signature

Date

**Onderwerp:** FW: Information of the MACHC

Dear Sonja,

I am confirming receipt of your emails. The main hotel will be the Jolly Beach Resort and Spa at a rate of \$160.00 per person single occupancy. This rate is an all-inclusive one and as such includes:

- Accommodations
- All Meals (Breakfast, Lunch & Dinner daily)
- Beverages (unlimited drinks by the glass tropical/frozen drinks, house wine and soft drinks)
- Daily Activities program, Private Beach, Choice of two swimming pools (including 8000 sq. ft. Fantasy pool with swim up bar & waterfall) Use of Chaise Lounges & Towels, Tennis Complex, Fitness Center, and Live Nightly Entertainment
- taxes and service charges.

For more information you could have a look at their website [www.jollybeachresort.com](http://www.jollybeachresort.com) . Please be advised that we are still in the process of trying to identify another suitable hotel in the area with cheaper rates than what has been quoted above.

I am the contact person with regard to the registration forms as well as all logistical matters for this meeting, my contact details are noted below. It is a pleasure for us to host you and we look forward to working with you and seeing you in Antigua at the end of the year.

Best regards,

Katarina

**Katarina McGhie (Ms.)**

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