

14th SAIHC CONFERENCE ACTION ITEMS

No.	Agenda Item	Action	Action By	Deadline	Status
1	3.2	Forward Revision 6 to the SAIHC Statutes to IHO Secretariat.	SAIHC Secretariat	31 st October 2017	Complete
2	3.3	SAIHC Chair to write a letter to India formally welcoming them as an Associate Member of SAIHC.	SAIHC Chair	31 st October 2017	Complete
3	3.4.1	Countries in the SAIHC region to provide capacity building inputs by end of February each year in accordance with capacity building procedures. (Note: Urgent requirements can be forwarded at any time or brought to SAIHC meetings).	SAIHC Member States	Standing Item	Closed and new action will be raised on completion of CB discussion at SAIHC15
4	3.4.4 and 3.4.5	Charting Member States requested to provide coastal bathymetric data and shallow/deep ocean bathymetric data collected to be forwarded by HOs to the IHO Data Centre for Digital Bathymetry (IHO-DCDB). Feedback to be provided on progress at next SAIHC Conference.	SAIHC Member States	Standing Item	Complete
5	3.4.9	Countries with PCA responsibility to offer assistance to nations preparing for the IMO audit process.	PCA	Ongoing	Ongoing
6	3.4.9	Invite Members which are preparing for or have undertaken the IMO audit process to consider requesting support to meet items that have been raised within the audit, and also to share best practice.	SAIHC Member States	Ongoing	Complete

7	3.4.9	CB Coordinator to incorporate the topic of the IMO audit process for Members within the 1-day Hydrographic Awareness Seminar, preceding SAIHC 15.	CB Coordinator	1 st August 2018	Open
8	3.4.11	SAIHC Chair to contact Angola to see what stage they are at with regard to supporting a technical mission from IALA.	SAIHC Chair	31 st December 2017	Complete
9	3.4.13	The members of SAIHC were requested to consider submitting papers for publication in the Review.	SAIHC Member States	Standing Item	Standing Item
10	3.4.13	SAIHC Chair to write to IHO Secretariat to commission a review of the relevance and purpose of the IH Review.	SAIHC Chair	30 th November 2017	Complete
11	3.4.13	SAIHC Chair to be the representative on the IHR Editorial Board.	SAIHC Chair and IHO Secretariat	Ongoing	Complete
12	3.4.6 and 3.4.14	SAIHC Member States to provide new information and available survey data, and report changes that may affect safety of navigation in their national waters in ample time to INT Chart producer nations, to ensure that their responsibilities as required by SOLAS are met.	SAIHC Member States.	Standing Item	Standing Item
13	3.4.7, 3.4.8 and 3.4.15	Include GEBCO, IALA, and RENCs as Observers to SAIHC in the Statutes.	SAIHC Chair	SAIHC 15	Complete
14	3.4.17	Mauritius is to submit a paper on their progress to the IHO Secretariat for the IHO Review and a shorter review for the Hydro International Conference.	Mauritius India	SAIHC 15	Open
15	4.1	SAIHC Chair to include the Standing Agenda Item for States that are not yet MS of the IHO to provide an update on intentions to join IHO in their National Report, to include any impediments or issues preventing membership.	SAIHC Chair	SAIHC 15	Open

16	4.2	SAIHC CB Coordinator to identify e-learning topics for SAIHC and report back to IRCC10.	CB Coordinator	IRCC10	Open
17	Attendance session	SAIHC Chair to write to MS that pulled out of SAIHC 14 at the last minute, to ascertain if there were any common reasons.	SAIHC Chair	31 st October 2017	Complete
18	Attendance session	PCA nations to encourage Associate Members to attend SAIHC meetings.	PCA	Ongoing	Complete
19	6.2	NAVAREA VII Coordinator, to draw the attention of Associate Members not present at SAIHC 14 to the MSI Self-Assessment presentation.	NAVAREA VII Coordinator	30 th November 2017	Open
20	6.3	CB plan, plan how we move Annex A forward, the assessment of capability.	CB Coordinator	SAIHC 15	Closed, to be included as SAIHC15 Agenda Item
21	6.3	Namibia to consider requesting an IHO high level Technical Visit.	Namibia	Ongoing	Open
22	6.3	IHO Secretariat to consider improving awareness of how to join IHO on the IHO website.	IHO Secretariat	Ongoing	Complete
23	6.3	SAIHC MS and CB Coordinator to consider how SAIHC could best support new members to IHO and help them build capacity to stand on their own as Hos; to produce a membership pack.	SAIHC Member States and CB Coordinator	Ongoing	Open
24	6.4	MS and Associate Members unable to attend the SAIHC meeting to render a National Report.	All	Ongoing	Open
25	6.5	All MS and associated PCA to check relevant C-55 data and update as required. All MS to check relevant P-5 entries, informing IHO Secretariat when either/or are complete.	SAIHC Member States and PCA	31 st October 2017	Open

26	6.5	IHO Secretariat to look at process for online updates for C-55 inputs by Members.	IHO Secretariat	Ongoing	Open
27	6.6	Marine Disaster details, action on MS to review and if necessary update the contact details on the Marine Disaster spreadsheet, and to provide an alternative point of contact (if applicable) informing SAIHC Chair when complete.	SAIHC Member States and SAIHC Chair	30 th November 2017	Open
28	AOB	To reflect the requested actions of CL50/2017 (CATZOC) in SAIHC and ICCWG agendas.	SAIHC Chair and ICCWG Chair	SAIHC 15	Open
29	15	SAIHC Chair to write formally to request Seychelles to host next meeting.	SAIHC Chair	31 st October 2017	Complete